



CITY OF LONGMONT PLANNING AND DEVELOPMENT SERVICES DIVISION

350 Kimbark Street
Longmont, CO 80501
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www.ci.longmont.co.us



APPLICATION FORM

PROJECT NUMBER	PROJECT TITLE – AS IT APPEARS ON PLANS
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<p>APPLICATION – MAJOR</p> <ul style="list-style-type: none"> <input type="checkbox"/> LONGMONT AREA COMPEHENSIVE PLAN AMENDMENT <input type="checkbox"/> DEVELOPMENT CODE AMENDMENT <input type="checkbox"/> ANNEXATION / ANNEXATION REFERRAL <input type="checkbox"/> ZONING MAP AMENDMENT (REZONING) <input type="checkbox"/> PRELIMINARY SUBDIVISION PLAT <input type="checkbox"/> PRELIMINARY PUD DEVELOPMENT PLAN <input type="checkbox"/> PRELIMINARY MOBILE HOME SUBDIVISION PLAT / SITE PLAN <input type="checkbox"/> CONDITIONAL USE <input type="checkbox"/> VACATION OF RIGHT-OF-WAY OR EASEMENT <input type="checkbox"/> HEIGHT EXCEPTION <input type="checkbox"/> VARIANCE (P/Z) <input type="checkbox"/> TRANSFER OF DEVELOPMENT RIGHTS (TDR) <input type="checkbox"/> SITE SPECIFIC DEVELOPMENT PLAN – VESTED PROPERTY RIGHT <input type="checkbox"/> OTHER _____ 	<p>APPLICATION – MINOR</p> <ul style="list-style-type: none"> <input type="checkbox"/> MINOR SUBDIVISION PLAT <ul style="list-style-type: none"> <input type="checkbox"/> CONVEYANCE PLAT <input type="checkbox"/> PROPERTY LINE ADJUSTMENT <input type="checkbox"/> FINAL SUBDIVISION PLAT <input type="checkbox"/> FINAL PUD DEVELOPMENT PLAN <input type="checkbox"/> FINAL MOBILE HOME SUBDIVISION PLAT / SITE PLAN <input type="checkbox"/> LIMITED USE <input type="checkbox"/> SITE PLAN <input type="checkbox"/> EXCEPTION TO STREET AND ACCESS STANDARDS <input type="checkbox"/> TEMPORARY USE <input type="checkbox"/> MINOR MODIFICATION <input type="checkbox"/> FLEXIBLE SIGN PLAN <input type="checkbox"/> ALTERNATE PARKING PLAN <input type="checkbox"/> OTHER _____
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PRE-APPLICATION CONFERENCE HELD WITH: _____

DATE OF PRE-APPLICATION CONFERENCE: _____

PROPERTY INFORMATION

Property Address (if applicable) _____

Property Legal: Block(s) _____ Lot(s) _____ (or attach legal description)

Subdivision name(s) _____

Property Area: Acres _____ Square Feet _____

Existing Zoning _____ Proposed Zoning, if applicable _____

Existing Use(s) _____

Proposed Use(s) _____

Proposed Residential Units (indicate number of units by type)

_____ one-family detached	_____ two, three, four-family attached	_____ multi-family (5+ units) apartments
_____ multi-family condominiums	_____ multi-family townhomes	_____ accessory dwelling units
_____ Other – specify _____		

Proposed Non-Residential Construction: building addition new building(s)
_____ number of buildings _____ total square feet of addition or new buildings

PROPERTY OWNER / APPLICANT / CONSULTANT INFORMATION

Property Owner(s) _____
Address _____
Phone _____ Fax _____ E-mail _____

Applicant(s) _____
Address _____
Phone _____ Fax _____ E-mail _____

Consultant _____
Address _____
Phone _____ Fax _____ E-mail _____

Consultant _____
Address _____
Phone _____ Fax _____ E-mail _____

CONTACT PERSON

Identify one person to serve as the contact for the Planning and Development Services Division during the review process. This will be the only person notified by the Planning and Development Services Division regarding comments and meetings (if needed). The contact person is responsible for notifying other parties who may be involved in the project.

Name _____ Address _____
Phone _____ Fax _____ E-mail _____

CERTIFICATION

I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge. In filing the application I am acting with the knowledge and consent of those persons who are owners of the subject property or are parties to this application. I understand that all materials required by the City of Longmont must be submitted prior to having this application processed and that additional fees or materials may be required as a result of processing of this application.

Signature _____	Date _____
Signature _____	Date _____