

MINUTES
PARKS & RECREATION ADVISORY BOARD
August 8, 2011

The regular monthly meeting for the Parks & Recreation Advisory Board was called to order at 7:00 pm at the Parks Maintenance Building by Sharon O'Leary.

1. Roll Call

Cathy Diesing, Board Secretary called the roll call. Those present were committee members; Jim Wardell, Sharon O'Leary, Kelly Dirks, Matthew Linden and Greg Braun. Councilmen McCoy and Board Members Gollither and Howell were absent.

Staff Present: Jeff Friesner, Kim Shugar, Dan Wolford and Cathy Diesing

2. Approval of Agenda.

Sharon O'Leary asked to cancel Item # 5, Special Recognition – CHIL- Citizens Helping Ice in Longmont, as they are unable to attend. This will be rescheduled for September or October. This was seconded by Jim Wardell, the motion passed 4-0. (Matthew Linden arrived late)

3. Approval of Previous Months Minutes

A motion by Jim Wardell to approve the July 11, 2011 was seconded by Kelly Dirks. The motion passed 4-0. (Greg Braun abstained as he was not present at the July meeting and Matthew Linden was present).

4. Public invited to be Heard. None

5. Old Business

A. Open Space and Trails Proclamation. Kim Shugar presented the Board with a Draft Proclamation for the National Public Lands Day. The Board requested staff confirm the date being read to Council and email that information to the Board. Mr. Wardell requested a correction in Paragraph six second line "*break down the barriers that prevent ...*" A Motion was made by Sharon O'Leary to accept the proclamation as written and amended by Jim Wardell. Along with the proclamation the Board would like a free day at Union Reservoir and staff to explore the cost of a banner across Main Street, at the river celebrating the day. Staff should post advertising of the event at each location now used for posting the Park & Recreation Advisory Board agenda's and at Sandstone Ranch. If possible along the City entry way signs. This was seconded by Greg Braun and the motion passed 5-0.

B. Environmental Programming. Dan Wolford explained to the Board the environmental programs they now offer along with other City departments.

This included Land stewardship such as volunteering, 1 day projects so citizens understand the native vegetation and the Boulder County Youth Corp, which provides environmental education for youth ages 14 to 17. Button Rock Preserve does use the Youth Corp (with supervisors) by removing vegetation off the damn face and removing timber from approximately 80 to 120 acres.

The City also works with the Scouts on bat boxes and bird boxes, along with fishing derby's where you learn how to fish. Staff should send Sharon O'Leary a list of what projects are available; she suggests that staff coordinate these classes with the St.Vrain School District, possibly the Science classes. The City could ask for volunteers as students need to volunteer a designated amount of hours per school year. Sharon O'Leary said she will make contact with the high school Science Chair and student council for what opportunities the students are looking for and what presentations they may be looking for from the City. She would like to be the liaison for this project.

6. New Business

A. PRAB/ Council Tour. The Board discussed the annual tour with City Council. Several dates were listed as options; staff will ask Council and get back to the Board. Those dates included Saturday, September 10, or September 17 from 9 to 11:30am or Monday, September 12 from 5:30 to 7:30pm with the regular meeting beginning at 7:30pm. The Tour will include (not in any specific order) Sandstone Additional Ball Park- Phase 4, Union Reservoir, Sunset Pool and Dry Creek Community Park. Staff will update the Board at the next meeting.

B. Board Meeting Operating Agreements. Sharon O'Leary explained to the new Board members that in previous years due to diverse opinions there was a need for operating agreements. The Board agreed with the list and asked that number ten be added: "**Default to Roberts Rules of Order,**" and to combine number two with nine to read: **Respect diverse opinions.** It was also discussed that these agreements need to be brought up by the Chair during public meetings as the Board does not want the public participating in the presentations, or asking questions. It was requested by Jeff Friesner that they also add this to the by laws.

7. On-Going Items

A. Park Survey. Kim Shugar will bring back the Parks survey in a couple of months; they are organizing the information now.

B. Dry Creek Park is moving forward per Kim Shugar. Jim Wardell added that there are a lot of bald eagles now at the park.

C. Conservation Trust Fund- Paula Fitzgerald and Jeff Friesner are meeting and will come back in September to the Board with plans on starting the public process. The results of the meetings should be to the

board in October and to City Council in the new year after the new Council is seated.

8. Items from Staff

1. Jeff Friesner said that they feel sure that they found the leak at the Longmont Recreation Center. The leak is within one of the pipes that provides water to a play feature. Staff plans to use a camera when the Recreation Center is shut down to see how difficult a fix it will be.

9. Items from Board

1. Greg Braun asked if Dawson North work was completed yet, Dan Wolford said they were wrapping up and should be cleaned up soon.

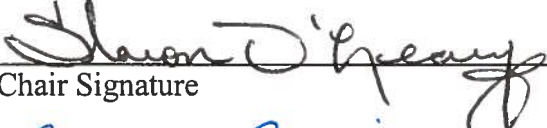
2. Jim Wardell said thank you to Gary Kloster at Sandstone and the other rangers for the great work they did on the fields this year. Jim Wardell asked Jeff Friesner if there were any more thoughts on an all year indoor Ice Rink. Jeff said it has not been discussed.

4. Sharon O'Leary suggested that spraying on the greenway for weed control should not be done on Saturdays as it is one of the busier days. A park ranger did contact the contractor and had them stopped.

10. Public Invited to Be Heard (none)

11. Adjournment

There being no further business to come before the Park & Recreation Advisory Board, it was moved by Greg Braun to adjourn the meeting at 8:15pm and was seconded by Jim Wardell. The motion passed 5-0.


Chair Signature


Board Secretary