

AGENDA

Parks and Recreation Advisory Board

Monday, July 11, 2011 - 7:00 pm

Parks Administration
7 South Sunset
Longmont, CO 80501

1. ROLL CALL
2. Introduction of New Manager of Natural Resources – Kim Shugar
3. APPROVAL OF AGENDA
4. APPROVAL OF PREVIOUS MONTHS MINUTES
 - A. June 27, 2011 Parks and Recreation Advisory Board Special Meeting
5. PUBLIC INVITED TO BE HEARD
6. OLD BUSINESS
 - A. Discuss Parks and Recreation Month Proclamation
7. NEW BUSINESS
 - A. Gift Catalog
 - B. Environmental Programming
 - C. Review of the 2010 – 2011 Ice Pavilion Season
8. ITEMS FROM STAFF
9. ITEMS FROM BOARD
10. PUBLIC INVITED TO BE HEARD
11. ADJOURNMENT

If you need special assistance to participate in a Parks and Recreation Advisory Board meeting, please contact Cathy Diesing at 303-774-4756 in advance of the meeting to make arrangements

MINUTES
PARKS & RECREATION ADVISORY BOARD
June 27, 2011

The rescheduled meeting for the Parks & Recreation Advisory Board was called to order at 7:05pm at the Parks Maintenance Building.

1. Roll Call

Cathy Diesing, Board Secretary called the roll call. Those present were committee members; Jim Wardell, Sharon O'Leary, Doug Gollhofer, Kelly Dirks, Alicia Howell and Matthew Linden. Board Member Braun and Councilman McCoy were absent.

Staff Present: Jeff Friesner, Dan Wolford, Kevin Boden, Nelson Tipton and Cathy Diesing

2. Board Re-Organization

A. Elect Chair. A motion by Jim Wardell to nominate Sharon O'Leary as Chair, was seconded by Doug Gollhofer, the Motion passed 4-0. (O'Leary abstained, voting yes Kelly Dirks, Doug Gollhofer, Jim Wardell and Matthew Linden. Alicia Howell left for another meeting after roll call.

B. Elect Vice Chair. A motion by Jim Wardell to nominate Doug Gollhofer was seconded by Kelly Dirks. The motion passed 4-0 (Gollhofer abstained, voting yes was Kelly Dirks, Jim Wardell, Matthew Linden, Sharon O'Leary)

3. Approval of Agenda.

A motion by Doug Gollhofer to approve the agenda was seconded by Jim Wardell, the motion passed 5-0. Sharon O'Leary requested that New Business A. Burch Lake Lease, be moved to Old Business A. The motion passed 5-0.

4. Approval of Previous Months Minutes

A motion by Doug Gollhofer to approve the April 11, 2011 minutes was seconded by Kelly Dirks. The motion passed 4-0. Matthew Linden was not on the Board at that time.

5. Public invited to be Heard. None

6. New Business

A. Burch Lake Lease. Kevin Boden, Water Resources Environment Project Specialist gave a brief history of Burch Lake. The lake is privately owned by Oligarchy Ditch and Reservoir Company. In 2006 the City negotiated a 5 year lease of the recreational water rights. This lease is up for renewal and staff would like the Park & Recreation Advisory Board recommendation to approve the lease. The lease amount is \$6000.00. A

discussion was held on the lease allowing local home owner's access to the lake. In return the home owners maintain the shore line and keep it clean. The Board was concerned as Longmont Citizens were not allowed access to the Lake. It was noted by Staff that the Lake was privately owned; in addition the primary purpose to the lease is to control access to the facility for water quality protection for the Wade Gaddis Water Treatment Plant. At this time park staff are not available to maintain the area if public were to be allowed no infrastructure such as parking, restrooms trash receptacles is in place.

The Board asked if the lease name could be changed to "surface rights", not giving the impression that you could fish or recreate at the lake. The Board gave examples of usage without infrastructure that being Ralph Price Reservoir with 600 permits sold and no pier is available.

The Board requested staff make an inventory list of what water rights and bodies of water that the City of Longmont owns and shares. Once they have a list they can review if passive recreation or active recreation use applies. This would also determine if the City is providing enough water recreation for their citizens.

A motion was made by Doug Gollhofer that the Park & Recreation Advisory Board supports the Birch Lake five year lease, as presented; so the Board can speak about it in the future as part of a more comprehensive plan of system water recreational resources. This was seconded by Sharon O'Leary, the motion passed 5-0.

7. New Business.

A. Jeff Friesner reviewed with the new board members the process of selecting projects as the next year's priorities and the funds that are used. This year's results which were set in April showed that the priority would be the Greenway Connections and updating the existing parks. The meeting has already occurred; it was presented by Jeff Friesner and Steve Ransweiler. In August, the budget office will provide a proposed CIP to Council. In September Council will conduct public meetings to take comments on the proposed CIP projects. In September the Board may approach Council during the public meetings giving your support.

A motion by Doug Gollhofer that Sharon O'Leary (Chair) and Doug Gollhofer (vice chair) compose a letter to the City Council with a copy to Gordon Pedrow recommending support of the first three dotocracy projects under Expanded System Projects, that being PR 83- Primary Greenway, PR 49- Dry Creek Community Park and PR-5B, St Vrain Greenway and Under Facility Enhancement Projects, the Master Plan Process, PR-173

Parks Lighting Efficiency Program and PB 137 Recreation Center Parking Lot expansion. This was seconded by Jim Wardell, the Motion passed 6-0. (Alicia Howell returned to meeting)

8. Items from Staff

A. Jeff Friesner noted staff is looking forward to the Rhythm on the River, July 8 & 9. To keep within the budget, changes included going back to the original event philosophy which is music, art and environment. Three downtown concerts have been held; the first had approximately 2800 attend, the second 2100 attended and the third 1900 attended. Alcohol is sold by three local breweries plus a wine vendor and a percentage comes back to the City to cover expenses.

The Sunset bath house will be 95% completed by July 20. It was partially opened June 15, 2011. The ice rink building is being used for administration and sales. The contractors will come back after closing in September to complete trim work, painting, staining and landscaping. Parking has been the biggest issue.

B. Dan Wolford said he is waiting for the new boss to start. Her name is Kimberly Shugar; she is from Florida with an engineering background.

C. Cathy Diesing said that the recreation centers are very busy, classes are full and being offered throughout the city, even at Eagle Crest School.

9. Items from Board

A. Doug Golliver would like to confirm that the water inventory be completed by September, Dan Wolford commented they should have it in the fall and it would be a regional inventory.

B. Jim Wardell asked if he felt participation locally in classes was due to the gas prices. Jeff Friesner noted that it is hard to pinpoint as the youth athletics are down, but other programs are growing. The Adults and youth volleyball tournament had an additional 14 teams more than last year. Jim Wardell complimented the concession workers this year as being very responsive and doing an excellent job.

C. Matthew Linden coming in with an open mind and multiple angles, he will be asking many questions.

D. Alicia Howell asked if the water leak was repaired at the Longmont Recreation Center. Jeff Friesner said they will be lining 70' of pipe. Based on the leak detection company and the City camera work this should address the issues.

He explained to Alicia about the swim programs in the morning at Sunset Pool and why it does not open until 1pm for open swim.

D. Sharon O'Leary complimented Recreation for adding a Zumba class and certifying the instructor so it is a reasonable price. This was a suggestion by Sharon earlier in the year. Jeff Friesner said it is having attendants of 60 people in the class. In addition, Jeff Friesner said they have been approved to do Silver Sneakers programs at the Longmont Rec Center only. This was because the Y could not handle any more customers; this has added over 100 people in memberships at the Rec center.

10. Public Invited to Be Heard.(none)

11. Adjournment.

There being no further business to come before the Park & Recreation Advisory Board, it was moved by Jim Wardell to adjourn the meeting at 8:50pm and was seconded by Sharon O'Leary 6-0.

Chair Signature

Board Secretary

DRAFT**Designation of July as Park and Recreation Month**

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including THE CITY OF LONGMONT; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS CITY OF LONGMONT recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY CITY OF LONGMONT that July is recognized as Park and Recreation Month in the City of Longmont.

PROCLAMATION

A PROCLAMATION DESIGNATING
MARCH 7, 2010
AS
“ _____ DAY”
IN LONGMONT, COLORADO

WHEREAS; ; and,

WHEREAS; ; and,

WHEREAS; ; and,

WHEREAS; ; and,

WHEREAS; ; and,

WHEREAS; ; and,

WHEREAS; .

NOW, THEREFORE, I Bryan L. Baum, by virtue of the authority vested in me and the City Council of the City of Longmont, do hereby proclaim March 7 as “_____Day” in Longmont, and I invite all citizens in the community to be aware of the special and vital services provided by the _____.

MAYOR:

ATTEST
CITY CLERK:

PARKS AND RECREATION ADVISORY BOARD



Meeting Date: July 11, 2011

Agenda Item: New Business A

Subject: Gift Catalog

Presenter: Jeff Friesner

Suggested Action: Information

A discussion will be held on the Gift Catalog, please bring your catalog with you.



Ice Pavilion

2010 Budget Year Ice Numbers - 3-31-11

	*2003	2004	**2005	2006	2007	***2008	2009	2010	2011
Revenue									
Admission Fees	\$28,088	\$45,820	\$45,284	\$46,602	\$37,821	\$93,626	\$114,671	\$131,876	\$49,525
Concessions	\$ 278	\$ 1,136	\$ 794	\$ 1,051	\$ 765	\$ 754	\$ 755	\$ 740	\$ 55
Rentals	\$ 5,961	\$ 14,739	\$ 14,279	\$ 15,201	\$ 10,386	\$26,003	\$31,530	\$35,323	\$12,514
Total Revenues	\$34,327	\$ 61,695	\$ 60,357	\$ 62,854	\$ 48,972	\$120,383	\$146,956	\$167,939	\$62,094
Total Expenditures	\$80,124	\$103,556	\$100,384	\$110,946	\$104,541	\$145,978	\$134,584	\$147,993	\$69,069
General Fund Support Required	\$45,797	\$ 42,042	\$ 40,027	\$ 48,192	\$55,569	\$25,595	+\$12,372	+\$19,946	-\$6,975
Cost Recovery	0.428	0.595	0.601	0.566	0.469	***105.4	109.2%	****122%	89.9%
Attendance	3,860	11,434	11,251	12,735	10,230	21,157	22,665	28,478	

Notes:

1. *2003 Operation only included the set-up and operation of the Ice pavilion during November and December.
2. **2005 Expenditures included \$23,900 for capital which is not calculated in cost recovery.
3. ***2008 Does not include recovery of Zamboni - \$31,750. Financial Policies do not require recovery of capital items over 5,000.
4. ****2010 Does not include recovery of Ice Building \$10,390.

T.B.C.

PARKS AND RECREATION ADVISORY BOARD



Meeting Date: July 11, 2011

Agenda Item: Items from Staff

Subject: Recreation Update

Presenter: Jeff Friesner

Suggested Action: Information

The following summarizes Recreation programs and issues for the past month:

Centennial Campus

1. The youth and adult Triathlons were held the first Sunday of June. Both races saw a decrease in participants for the first time in several years. Despite lower numbers, the races were received well and everyone had a great experience.
2. Sunset Pool opened on June 15. Swim lessons, the Sunset CARA swim team and CARA dive team programming also began on this day.
3. A WSI class was held with six of the nine students becoming swim instructor employees for the City of Longmont.
4. Both Activity Pools opened on June 3. Kanemoto was resurfaced and had a fresh coat of paint.
5. Many staff orientations and trainings continue during the month of June. Some new procedures were developed at Sunset Pool due to the continued construction of the bathhouse.
6. Middle School Nights at Sunset Pool began Thursday, June 16, led by Pool Manager Tarah Cole. Attendance is averaging the same as last year with 30-50 youth.
7. Aquatic Specialist, Elizabeth Honan taught a two day Swim Instructor Aide class at Centennial Pool. This class prepared students for a summer of volunteering their time assisting Water Safety Instructors with lessons at Centennial, Sunset and Longmont Recreation Center pools.



8. Centennial Campus welcomed a new Youth Triathlon Club coach, Kim Hager, to the team.
9. The first Jr. Lifeguard Camp of the season was a success with 10 participants. The four-day camp was held at Sunset Pool and included classroom and in-water skills sessions from 10am -1pm.
10. Babysitter's Boot Camp was held for 13 students at Centennial Pool. Instructors Suzanne Robison and Suellen Dabney instructed the 11-15 year olds in basic child care, decision making and problem solving techniques, as well as Standard First Aid and CPR.
11. Eric Dorsch, resigned his position as a ½ time Head Lifeguard. His last day was Friday, June 10. Eric is moving to South Korea to teach English.
12. The SPOT Summer Adventure Camp began for the summer with three three-day sessions involving hiking, camping, white water rafting, and mountain biking. At the beginning of the summer, SPOT attendees and their parents were invited to an open house and registration evening.
13. Youth were involved in a two day geocaching program where they learned how to use a hiking GPS, find and log caches, and work together to place their own cache while exploring and learning more about Longmont.

Roosevelt Campus

1. Memorial Building booked four new specialty rentals to outside groups during this month. Every week-end in July is booked with large group private rentals.
2. Small Wonders Preschool has on going Fall registration. A total of 67 children are registered for the 2011-2012 school year.
3. Roosevelt Park is hosting the summer concerts on the second and fourth Tuesday nights of the month. The Summer Concerts will be scheduled from 6:30-8:00pm in Roosevelt Park Pavilion. The July line up includes:
 - Tuesday, July 12, 6:30-8 pm **Lucky Me**
 - Tuesday, July 26, 6:30-8 pm **Rebecca Folsom**
4. Recreation Services is co-presenting the Downtown Summer Concerts with the Longmont Downtown Development Authority. The concerts are being held on Friday nights from 5:30 (food & beverage sales) 7pm-8:30pm (concert) on 4th Avenue between Main Street and Kimbark. Over 8,000 people have attended the first four concerts. The line for the final three concerts include:
 - Friday, July 22 7-8:30pm **Blackwater**
 - Friday, July 29, 7-8:30pm **Flash Cadillac**
 - Friday, August 12, 7-8:30pm **Moses Jones**
5. The 81st Annual Pet and Doll Parade took place on June 18th in Roosevelt Park from 9:30 am-11:00 am. This year's theme was "Puppets on Parade" and featured the Old Town Puppet Company from Fort Collins. Recreation Services gave away 500 popsicles

courtesy of Krista Koth Real Estate. Doggie drink stations were available around the park.

6. Longmont Recreation is now presenting the 2011 Longmont Outdoor Cinema this summer in Thompson Park. Free admission with films starting at dusk.

Saturday, July 16	Shrek 3
Saturday, July 23	How to Train your Dragon
Saturday, July 30	Raiders of the Lost Ark

Quail Campus

1. Skyhawks Camp Athletic Camps had a total of 135 participants. This is slightly higher than last year.
2. Archery remains at capacity with a waiting list for Beginners even after adding an additional session. Adult and Intermediate classes have run with higher enrollment than in past years.
3. CARA Track has 93 participants which is consistent with the past numbers.
4. CARA Tennis has 48 participants which is fewer than last year.
5. Preschool Sport Clinics have been very successful and have been at capacity. Additional soccer and T-ball classes were added. We are currently unable to add additional basketball clinics due to space/time issues with the gyms. Soccer and T-ball have been held outside.
6. Adult kickball league has six teams which is one more than last year. This is the second season Kickball has been offered.
7. Hershey Track Meet had 58 participants and the Rockies Skill Challenge had 143 participants.
8. Skateboard lessons continue to fill. The current instructor has a number of kids returning for additional lessons and he is well respected and appreciated by the parents. He has received many unsolicited compliments.
9. CARA Swim Team has 43 participants which is up from the first Summer session offered last year.
10. Zumba was added to the aerobic/fitness class schedule in place of Latin Aerobics. This has resulted in a significant increase in attendance and having to move the class to the gym instead of the aerobics room.
11. Silver Sneakers continues to grow in participants. We are currently at 163 participants with sign ups daily. The orientation classes have had up to 20 people attending and the classes are starting to see an increase in attendance. A number of participants were previous pass holders and have stuck with their usual fitness routine so it took awhile for the required classes to grow.

12. Swim lessons have done very well this summer with many classes full.
13. Boulder Valley Girls Softball Association Independence Day tournament was held at Garden Acres and Clark the last week of June. Teams in attendance came from as far away as New Jersey, Florida, Minnesota, etc. This was a very successful tournament which helped boost Concession revenues.

PARKS AND RECREATION ADVISORY BOARD



Meeting Date: June 27, 2011

Agenda Item: Items from Staff

Subject: Parks Development Update

Presenter: Paula Fitzgerald

Suggested Action: N/a

The following summarizes the Natural Resources Division, Park Development projects and issues for the past month:

- **Alta Park Master Plan** – The bids for a new shelter southeast of the playground were opened and are pending a contract. The Environmental Services Division is coordinating with Growing Gardens to implement the garden space in the future.
- **Dry Creek Community Park** –Phase 1 work is underway, commencing on April 27. Earthwork is still the main focus with utilities soon to begin. American Civil Constructors is the contractor (Denver general contracting firm). Work is proceeding well.
- **Jim Hamm Pond** – No new information.
- **St. Vrain Phase 9/10** – No new information.
- **St Vrain Phase 11 – Dickens Park** – A meeting was held with CDOW related to scope for the whitewater park. An rfp is still on the work plan for fall 2011.
- **Union Reservoir Recreational Master Plan** – Environmental update is complete. Public meeting was held on June 16 with good feedback. The on-line survey will be posted until June 30 – along with display boards and paper surveys at the library, senior center, and recreation center and at Union Reservoir.

