

**MINUTES  
LONGMONT GOLF COURSE ADVISORY BOARD  
January 24, 2011**

The January 24, 2011 meeting of the Longmont Golf Course Advisory Board was called to order by Chair Jim Ruff at 7:00 p.m. in the Twin Peaks Golf Course clubhouse.

**Item 1 – Roll Call**

Jim Ruff, Chair, called the roll. Those present were Board members Jim Ruff, Art Adler, Jeff Cannon, Ken Davis, Rick Phillips and Matt Cain. Council Representative, Sean McCoy was absent. Staff members present were Larry Mills, Sally Helms, Sam Linnenburger, Keith Martin and Scott Sommers.

**Item 2 – Approval of Minutes of the Previous Meeting**

Board member Cain moved the minutes of the December 13, 2010 regular meeting be approved as written and Board member Cannon seconded. The motion passed unanimously.

**Item 3 – Communications**

*A. Golf Professionals Monthly Reports for December*

	December Revenue			December Rounds		
	Projected	Actual	YTD %	Projected	Actual	YTD %
Sunset	\$ 1,700	\$ 9,375	93.7%	200	778	88.6%
Twin Peaks	\$ 5,000	\$ 18,186	83.2%	300	900	88.1%
Ute Creek	\$ 8,600	\$ 34,407	87.0%	300	855	92.3%

Mr. Sommers reviewed the December monthly revenue and rounds reports for Sunset. Mr. Linnenburger reviewed the Ute Creek reports and Mr. Martin reviewed the Twin Peaks reports. During the month of December, Sunset was open 17 days. Twin Peaks was open for 14 days and Ute Creek 11 days. Mr. Mills noted that Golf ended the 2010 year about 7% down from 2009. He stated that given the slow start to the year, these numbers were higher than expected. Mr. Martin complimented the efforts of the maintenance staff at Twin Peaks, stating how hard they had worked to get the course opened after the last snow.

**Item 4 – Public Invited to be Heard**

*There were no comments from the public*

**Item 5 – Unfinished Business**

*There was no unfinished Business*

**Item 6 – New Business**

*A. Election of Officers for 2011*

Board member Cannon nominated Board member Ruff for the position of 2011 Chair and Board member Davis seconded. The nomination passed unanimously.

Board member Ruff nominated Board member Cannon for the position of 2011 Vice Chair. Board member Adler seconded and the nomination passed unanimously.

*B. Designation of Posting Locations for GCAB Agendas*

Mr. Mills reviewed the 2010 posting locations. Board member Davis moved the agendas continue to be posted at the existing locations. Board member Cain seconded and the motion passed unanimously. The 2011 agendas will be posted at Sunset, Twin Peaks and Ute Creek Golf

**Courses, the Civic Center Bulletin Board, the Longmont Public Library, the Longmont Recreation Center and on the City Web Site.**

C. 2011 Meeting Schedules and Topics

Mr. Mills stated the topics on the schedule are the ones typically discussed on those months but the schedule is flexible and can be changed if needed. Board member Cain suggested that a date be set to invite the Longmont Area Visitor's Association (LAVA) representatives to attend a meeting. Mr. Mills invited the group to email additional meeting topics to him.

D. Bylaws Review

The Board had no suggestions for revisions to the bylaws.

**Item 7 – Items from the Board**

Board member Phillips updated the group with news he had heard regarding the Fox Hill purchase, noting that a vote was expected within a day or so for members to approve the purchase of the club.

Board member Cain reported that he attended the interviews for the Natural Resources Manager as a representative of the Golf Course Advisory Board. He shared his opinion of the perception of Golf by City staff and also noted that it was a very good experience and that there were several strong candidates.

Board member Davis asked about the financial status of the Golf Fund, Fleet loan and plans to repay that loan. Mr. Mills stated that currently there was no new information. Golf staff will be going forward in 2011 with the implementation of expense reductions. Mr. Mills also informed the group that Golf would be hiring a consulting firm to complete a Golf Services financial and operational analysis and review.

Chair Ruff introduced and welcomed new Board member Art Adler, a Longmont native and City of Longmont employee of the Finance department.

**Item 8 – Items from the Staff**

Mr. Mills informed the group that a re-assignment of Scott Sommers' contract with the City to Sam Linnenburger, was on the City Council's Tuesday, January 25<sup>th</sup> agenda as an informational item. Sam will assume the contract and plans to hire a manager to operate Sunset Golf Course. Sam Linnenburger stated that his full time and attention would be spent specifically on Ute Creek Golf Course and operating that course. He intends to hire Rick Heck to spend his full time and attention at Sunset Golf Course and operating that course.

Mr. Mills informed the Board that staff had completed the bid to replace the golf cars at Ute Creek. EZ-GO was awarded the bid at \$3,425 per car. The net total for car replacements after trade-in is \$180,800 and is well under the \$260,400 budgeted for cars in 2011. He noted that this would be a positive impact on the 2011 bottom line.

Mr. Mills noted that City Council is scheduled to appoint a new Golf Course Advisory Board member at the January 25<sup>th</sup> City Council meeting.

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**Item 9 – Adjournment**

**Board member Cannon moved that the meeting be adjourned. Chair Ruff seconded and adjourned the meeting at 8:00 p.m.**

Minutes Approved:

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Jim Ruff

Golf Course Advisory Board Chair

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Sally Helms

Recording Secretary