



CITY OF LONGMONT CHECKLIST FOR NEW BUSINESSES

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| <input type="checkbox"/> CITY OF LONGMONT SALES & USE TAX
350 Kimbark St
Longmont, CO 80501
303-651-8672
www.ci.longmont.co.us
Doing business within Longmont City limits | <input type="checkbox"/> BOULDER COUNTY DEPARTMENT OF HEALTH
Environmental Health
3450 North Broadway (Iris & Broadway)
Boulder, CO 80304
303-441-1150
Food Preparation
Food Sales
Daycare
Commercial: 303-413-7502
In-home: 303-692-3639 |
| <input type="checkbox"/> COLORADO DEPARTMENT OF REVENUE
1121 W. Prospect Road, Building D
Fort Collins, CO 80526
Corner of Shields & Prospect
970-494-9805
1375 Sherman St., Room 160
Denver, CO 80261
303-238-7378
SMALL BUSINESS HOTLINE 303-892-3840
www.taxcolorado.com
www.sos.state.co.us
Sales Tax License, Trade Name Registration, FEIN
irs.gov (federal tax questions) | <input type="checkbox"/> LONGMONT BUILDING INSPECTION
Building Inspection Window
385 Kimbark St.
Longmont, CO 80501
303-651-8951
Contractors |
| <input type="checkbox"/> COMMUNITY DEVELOPMENT DEPARTMENT
385 Kimbark St
Longmont, CO 80501
Code Enforcement Inspectors
Shannon Stadler or Michelle Cogswell
303-651-8695 or 303-651-8321
Ask for planner on duty
303-651-8330
Zoning of business locations
Temporary Use Permit
Business located in commercial space
Business located at private residence | <input type="checkbox"/> LONGMONT FIRE DEPARTMENT
225 Kimbark St
Longmont, CO 80501
303-651-8437
Firework Stands |
| <input type="checkbox"/> LONGMONT CITY CLERK (additional licensing)
350 Kimbark St.
Longmont, CO 80501
303-651-8649
Alcohol on Public Places
Ambulatory Vendor
Amusement Devices (Coin Operated)
Auctioneer
Carnival
Fencing
Ice Cream Vendor
Junk Dealer
Liquor License
Mobile Vending Cart
Pawnbroker
Public Furnishing (Kiosk)
Second Hand Dealer
Sexually Oriented Business - Employee
Sexually Oriented Business
Special Events
Temporary Construction Obstruction
Use of Public Places
Youth Vendor | <input type="checkbox"/> LONGMONT FORESTRY
7 S. Sunset St.
Longmont, CO 80501
Ken Wicklund
Forestry Supervisor
303-651-8449
Tree Trimming/Pruning
Tree Planting/Removal |
| | <input type="checkbox"/> PUBLIC WORKS OPERATIONS
375 Airport Rd
Longmont, CO 80503
303-651-8767
Private Haulers |
| | <input type="checkbox"/> BOULDER COUNTY CONSUMER AFFAIRS
303-441-3700
Email: da.consumer@co.boulder.co.us |
| | <input type="checkbox"/> BOULDER COUNTY ASSESSOR
Business Personal Property
PO Box 1759
Boulder, CO 80306
1325 Pearl St.
Boulder, CO 80301
303-441-3316 |
| | <input type="checkbox"/> BOULDER COUNTY MOTOR VEHICLE
529 Coffman St
Longmont, CO 80501
303-413-7710 |