

Sample Check-In /Check-Out Sheet, page 1 of 7

<i>Area</i>	<i>Move In</i>	<i>Move Out</i>	<i>Cost/Notes</i>
Entrance area			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Closet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Doors/screens	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Light switches	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Locks/keys/mailbox	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Living Room			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Door	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floors/carpet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating outlets/vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Thermostat	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Window coverings	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other (fireplace, shelves)	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	

Check-In /Check-Out Sheet, page 2 of 7

<i>Area</i>	<i>Move In</i>	<i>Move Out</i>	<i>Cost/Notes</i>
Kitchen			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Countertops	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Cupboards/cabinets	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Dishwasher	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Door/lock	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Drip pans/rings	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Faucet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floor	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Garbage disposal	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Oven racks/ boiler pan	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Range/hood/vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Refrigerator/shelves	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Sink and pipes	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	

Check-In /Check-Out Sheet, page 3 of 7

<i>Area</i>	<i>Move In</i>	<i>Move Out</i>	<i>Cost/Notes</i>
Bedroom #1			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Closet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Door/lock	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floor/carpet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Window coverings	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Bedroom #2			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Closet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Door/lock	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floor/carpet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Window coverings	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	

Check-In /Check-Out Sheet, page 4 of 7

<i>Area</i>	<i>Move In</i>	<i>Move Out</i>	<i>Cost/Notes</i>
Bedroom #3			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Closet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Door/lock	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floor/carpet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Window coverings	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Bathroom #1			
Cabinet/mirror	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Door/locks	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floor	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating vents	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Sink/vanity	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Shower curtain/ hooks	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Tile	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Toilet	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Towel racks	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	

Tub/shower	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Bathroom #2					
Cabinet/mirror	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Ceiling	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Door/locks	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Floor	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Heating vents	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Lights	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Sink/vanity	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Shower curtain/ hooks	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Tile	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Toilet	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Towel racks	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Tub/shower	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	

Check-In /Check-Out Sheet, page 6 of 7

<i>Area</i>	<i>Move In</i>	<i>Move Out</i>	<i>Cost/Notes</i>
Utility Area			
Ceiling	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Doors	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Electric outlets	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floors	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Heating outlets	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Walls	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows/screens	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Miscellaneous			

Check-In /Check-Out Sheet, page 7 of 7

<i>Area</i>	<i>Move In</i>	<i>Move Out</i>	<i>Cost/Notes</i>
Exterior House			
Door(s)	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Eaves	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Fence	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Garage	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Floor	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Lighting	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Mailbox	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Paint/siding	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Porch/handrails	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Stairs, if applicable	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Sidewalks/driveway	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Trash/sanitation	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Windows	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Yard, if applicable	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	
Other	Good <input type="checkbox"/> Fair <input type="checkbox"/>	Good <input type="checkbox"/> Fair <input type="checkbox"/>	

Other Comments: _____
