

January 13, 2004

Mayor and Council Members,

On January 30, we will come together at the Annual City Council Retreat. This annual gathering allows the City Council and staff to examine important issues in more depth than we frequently can at regular meetings or study sessions.

The Council has identified several issues that it would like to address. Brief papers and background material on each one is included in this packet for your review. While at the retreat, we will spend time gaining a better understanding of these issues. This process will include discussion on what is already being done and determining the appropriate role for the City organization to play in the future. Work plan items or additional research, if needed, will be assigned based on the City Council's desired outcomes.

We have reserved time on the agenda for council members to share their expectations for the retreat as well as their concerns and/or vision for Longmont in the future. Please be prepared to spend time sharing your thoughts as we kick off the retreat Friday.

This year, the retreat will be held in Longmont at the Xilinx Retreat Center. In this section of the retreat packet, you will find information on the Xilinx Corporation. A list of accomplishments from 2003, an end of the year summary of the 2003 work plan and the 2004 major department work plan items are also included in this packet. On Friday, there will be a brief presentation of the 2003 accomplishments. Staff members will not make presentations on their work plans, but there will be an opportunity for you to ask questions you may have.

The staff and I look forward to spending time with you as we discuss ways to further enhance our community. Please do not hesitate to contact me with any questions.

Sincerely,

Gordon Pedrow
City Manager