

2006 Accomplishments

Administration Department

City Clerk's Office

- Participated in a coordinated election with Boulder County and Weld County
- Certified the results of four pension elections for Police and Fire
- Added City Attorney's office, HR, and several applications for Finance onto the SIRE document management system
- Hosted a Board and Commission Orientation and Board and Commission Fair
- Prepared and awarded an RFP for Recodification of the Longmont Municipal Code
- Continued scanning and indexing ordinances into the document imaging system (SIRE) from 1980 through 1990 for electronic retrieval
- Modified process for preparing and posting City Council packet agenda items on the City's website in order to minimize or eliminate signatures and creating a smaller sized file for faster download, improved print quality and search capability

City Manager's Office

- Coordinated the All-America City presentation in Anaheim, California and won the designation
- Joined the ICMA Colorado Performance Measure Consortium
- Started the Longmont Economic Gardening Initiative (LEGI) to assist small businesses
- Continued implementation of the Focus on Longmont strategic directions

Human Resources

- Implemented the Kaiser Insurance Plan, resulting in a \$1 to 1.5 million savings for the City
- Supported the Public Works Merger through facilitation, providing new job descriptions and consultation on the new structure
- Changed the Alternative Duty Policy based on the recommendation from the EAG, which provides for more hours for an employee temporarily unable to perform their primary duties an alternative assignment
- Added a new "Specialized Temporary Worker" position which will allow for a temporary employee requiring special skills/licensing to work 1560 hours in a year
- Hired a new Human Resources Director

Municipal Court

- Provided a neutral place that hears and determines all legal cases arising under the City Charter or ordinances of the City
- Partnered with Community and Neighborhood Resources to provide mediation opportunities for people referred to the Longmont Municipal Court, without additional cost to the defendants
- Continued to collaborate with the Criminal Justice team in the selection and implementation of the Criminal Record Management System

Probation

- Provided 6,256 community service hours through the supervised juvenile community service work program at a cost savings of \$31,330 to local non-profit agencies and City departments/divisions
- Achieved the performance measure of a 15% or less combined recidivism rate for adult/juvenile clients served in 2006

Community Development

Administration

- Developed and adopted Urban Renewal Plan
- Replaced current school capacity benchmark with an intergovernmental agreement with the St Vrain Valley School District to guide future development decisions

Planning & Development Services

- Completed Hwy 66 Mixed Use Corridor Plan
- Applied for and received \$4 million allocation of State funds for Longmont FasTracks
- Facilitated 2006 redevelopment of Super Target
- Developed new City web page - "Citizen Connection to Development Applications"
- Facilitated 2006 development and store openings for Harvest Junction (Best Buy, Dick's, Marshalls, Ross, Staples)
- Facilitated 2006 completion and opening of north Wal*Mart Supercenter
- Expedited processing of 84,000 sq. ft. addition to Seagate facility - under construction in 2006

Building Inspection

- Issued 2,697 permits, performed 23,286 inspections and 1,250 residential and commercial plan reviews for the year
- Completed the five year review of the ISO report with results that improved the community insurance ratings
- Responded to 1,649 complaints from citizens on code violations which included 120 junk motor vehicles, 227 offensive premises, 405 graffiti and 301 weed complaints
- Initialized 269 sub-standard housing complaints which is 5% more than 2005 and more than 50% higher than 2004
- Received directions from City Council to prepare an ordinance establishing a building green program, to be implemented over two years, that will be required in order to receive a residential building permit

Parks, Open Space & Public Facilities

Facilities Maintenance Services

- Completed HVAC building automation system control upgrades to the central software, the Safety and Justice, and the Finance building components
- As part of the city-wide roof inventory; completed roof replacements at Centennial pool, Twin Peaks and Ute Creek Golf, Our Center, sections of Utility Center, Sandstone Ranch, and Fire Station #1 and completed

repairs at 16 other City owned facilities as part of the roof master plan implementation

Facilities Operations

- Developed work scope, special conditions, cleaning task schedules for six City facilities and served as Project Manager for City wide custodial contract bid proposal that was awarded in February

Golf Services

- Transitioned from a three golf professional structure to a two golf professional system for the three City golf courses
- Refinanced the Ute Creek debt from a variable interest rate to a fixed rate and lower payment

Airport Operations

- Completed the installation of four security gates on the airport
- Awarded the construction of five new hangars on the south side grounds and the relocation of Mile-Hi Skydiving Center to the south side

Parks Development Services

- Completed development of Blue Skies Neighborhood Park and Phase 3 of Sandstone Ranch Community Park
- Completed development of Phase 7 of the St. Vrain Greenway, a major arterial improvement project Entryway at Third Avenue and began the Gateway at Third Avenue Project

Open Space & Trails

- Adopted the City-wide Wildlife Management Plan along with the completion of the City's first Prairie Dog Survey and Habitat Assessment

Community Services Department

Administration

- Received recognition as International Association for Public Participation's Project of the Year for *Focus on Longmont*
- Initiated planning of the Education Summit, which will be held in March 2007
- Facilitated 14 Dialogues on Immigrant Integration throughout Longmont and Boulder County; 265 people participated

Art in Public Places

- Commissioned and installed a series of "functional art" Bike Racks throughout the City at the Recreation Center, Sandstone Ranch, Carr Park, Kanemoto Pool/Park, Roosevelt Pool/Park, and Centennial Pool
- Completed the installation of "Flor del Llano" by artist Greg Reiche for installation at the East Entryway to the City
- Through the "Tamales and Talk" process, engaged residents of the Lanyon Park neighborhood in the selection of "U.ni.ty" by Tim Upham for installation in Lanyon Park in March 2007
- Hosted the creation of temporary sidewalk art "Flower and Butterfly" by chalk artist Douglas Rouse at the July ArtWalk on the occasion of the dedication of the new St. Stephen's Plaza
- Developed AIPP's new "Art on the Move" program, installing four sculptures for one-year display at the St. Stephen's Plaza and outside the Longmont Museum
- Partnered with the Streets Division to develop "crosswalk art" for mid-town sites to be installed as select streets are repaved

Children and Youth Resources

- Initiated the Paramount primary gang violence prevention program for elementary students
- Coordinated a Youth Risk Behavior Community Summit and initiated community action teams to address key issues from the Youth Risk Behavior Survey
- Initiated Tobacco Prevention Program with state funding received from Tony Grampas Youth Services Program
- Began "Make Time for Kids" awards
- Completed remodel of the Meeker Neighborhood Center and partnered with the Longmont Children's Council to offer three Headstart classes in this new facility
- Partnered with Senior Service to do an intergenerational project where youth and seniors work together on art and cultural projects

Community Development Block Grant Program/Affordable Housing

- Completed an Intergovernmental Agreement between City of Boulder, City of Longmont, Boulder County and City and County of Broomfield

to form a Regional Consortium to obtain HOME funding. A regional Consolidated Plan and Analysis of Impediments to Housing was prepared and submitted to HUD

Community and Neighborhood Resources

- Created an advisory committee to provide guidance and assist with mediation program direction
- Complete a study on the effectiveness of mediated agreements; results of the study showed an average of 85% satisfaction rate following the mediation
- Created a pilot mediation program for the Longmont Municipal Court
- Hosted a State Civil Rights Commission Hearing
- Coordinated the first annual Inclusive Communities event in which the City adopted a resolution to join the National League of Cities Inclusive Communities Initiative
- Completed the Historic Eastside Neighborhood Revitalization Plan using a new efficient and productive process
- Hosted the Colorado State Neighborhood Conference

Library

- Completed the planning for the Library's 100th anniversary celebration in 2007
- Introduced two regular storytimes in Spanish
- Revamped the services to homebound and nursing home patrons, resulting in 10% increase in number of participants in the program
- Completed a major internal study of how to improve all phases of managing the library's audio-visual collection
- Made several enhancements to the new computer system, including access to reference databases from home, notifications by email, booklists, remote patron authentication, projection patterns for periodicals, which enables staff to spot early when an issue is late in arriving and interlibrary loan enhancements
- Completed a project to track library incidents which has been used in addressing and eliminating problem behavior

Museum

- Created the Vance D. Brand Ambassador of Exploration exhibit in partnership with NASA, showcasing a lunar fragment awarded to Longmont astronaut Vance Brand for his work with the Apollo space program
- Opened nine new exhibits
- Completed the script and design for the Museum's new history exhibit at the Museum, scheduled to open in September of 2007. More than half of the funding for this project comes from grants, donations and the Friends of the Longmont Museum

- Began design of an auditorium addition to the Longmont Museum which will be funded in part by an anonymous \$1 million gift

Recreation Services

- Received 2006 “Best of Aquatics” Award from *International Aquatics* magazine for Centennial Pool in the category of Best Community Competition Pools
- Provided a safe venue for over 1,000 children and their families on Halloween through the first Safe Halloween event at the Recreation Center
- Installed acoustical tiles in the natatorium resulting in increased communication and safety capabilities for staff and patrons
- Completed the repainting of Sunset Pool Bathhouse
- Received a J.C. Penney’s and Colorado State Extension grant for the After School Programs at Longs Peak Middle School
- Offered the 76th annual Pet & Doll Parade through Recreation Services when the Lions Club decided to drop the event
- Created a new 5K Race called The Mud Hen Run which had over 300 people run on the new trail at MacIntosh Lake

Senior Services

- Celebrated the Senior Center’s 30th Anniversary in conjunction with the 25th Anniversary of the Friends of the Longmont Senior Center, Inc.
- Received a “Create Our Future” award for the Motivation Monday wellness program on the ‘birds and the bees” series for older men and women
- Staff member Kari Grotting received the Professional of the Year award from the Colorado Association of Senior Centers for the quality, quantity, and variety of the work that she accomplishes for Senior Services
- Initiated Longmont Senior Services strategic planning effort, using the countywide strategic document, “Creating Vibrant Communities in Which We All Age Well,” as a foundation for Longmont’s plan
- Conducted a special outreach to and inclusion of Latino older adults in two new programs: an intergenerational storytelling group and an older adult art class and worked with Intercambio de Comunidades and RSVP to establish an English as a Second Language (ESL) class for older adults
- Received a significant donation of over \$425,000 through a donation to the Friends of the Longmont Senior Center
- Two volunteers received Everyday Hero awards from Channel 7 for their work at the Senior Center
- Coordinated the first ever City of Longmont organization Volunteer Fair, held in conjunction with a Roosevelt Park summer concert and outdoor air market

Finance Department

- Prepared and adopted 2007 Budget
- Prepared and adopted 2007-2011 Capital Improvement Program
- Received GFOA Distinguished Budget Presentation Award for 2006 Operating Budget
- Received GFOA Certificate of Achievement in Financial Reporting award for the 2005 Comprehensive Annual Financial Report
- Produced 2006 Financial Assessment Report
- Issued 2006 Sales and Use Tax Revenue Refunding Bonds of \$17,480,000 realizing savings of over \$1.6 million over the remaining life of the bonds
- Refinanced the Ute Creek Golf Course lease with Key Bank
- Developed options for consideration of differing budgets at differing levels of revenue under a proposed public safety sales tax
- Assisted in production of City Fiscal Impact Model
- Yielded over \$350,000 through audit & compliance efforts in Sales Tax
- Offered 3 after-hour sales tax seminars in Spanish
- Purchased 84 replacement and new addition vehicles in 2006. Replacement units totaled \$4,269,896 and new capital equipment totaled \$141,264. Total expenditures were \$4,411,160 which was the largest year ever in terms of volume and money expended for fleet replacements. All the replacements were all part of the long range replacement plan including approximately \$2.4 million for an entire new Solid Waste fleet
- Salvaged vehicles – traded 12 vehicles against the purchase or replacements totaling \$123,000, sent 27 units to auction and sold 8 on E-bay with gross sales of \$295,065 and total savings of \$418,065
- Attained ASE Blue Seal shop certification in Fleet Services
- Converted to an online solution for bid and RFP distribution, the Rocky Mountain E-Purchasing System, which benefits the City through decreased costs and increased competition and also benefits the vendors by providing easier access to the City's bids and RFP's and associated information; the option to receive email notifications when solicitations are posted; and one point of access for bids and RFP's of over 20 other agencies in the front range area
- Implemented House Bills 1343 and 1023 regarding illegal immigration into our purchasing and contracting business processes
- Completed all web functionality for Utility Billing customer services including: payments, connects/disconnects, paperless billing, email notification, ability to sign up for recurring credit cards, and ability to make COPE contributions
- Instituted a third party external transactional survey of Utility Billing customers divided into two categories: connects/disconnects and

payment arrangements including other more difficult phone calls with results falling between 96% and 99.8% satisfaction

- Completed process to opt out of Senate Bill 05-011 for contributions to Energy Outreach Colorado with the City Council certifying our COPE program as an alternative. COPE advertising has been included on the back of utility bill 2-3 times per year as well as in *City Line* and the OUR Center newsletter and donations have increased over 160% in 2006
- Completed set-up with Western Union to take utility bill payments for the City at two remote locations with over 400 such payments processed during 2006

Fire Department

- Citizens passed the Public Safety Tax in the November 2006 election
- Revised and updated EOC Operations
- Facilitated City of Longmont becoming NIMS compliant
- Conducted Community Emergency Response Training
- Completed Pandemic Influenza and Continuity of Operations Plans
- Installed and placed new Outdoor Emergency Warning System in service
- Placed Automatic External Defibrillators on staff vehicles
- Trained all paramedics in Advanced Cardiac Life Support
- Offered CPR and First Aid classes for city employees and community members
- Completed Training Center Phase 1 and it is now operational
- Conducted Multi-Jurisdictional Live Burn Training
- Completed “Standards of Coverage” – a complete evaluation of the department’s response, staffing and service delivery
- Completed Acting Engineer “101” program and put into service
- Conducted Firefighter Safety Standdown Day for all personnel
- One Battalion Chief completed 4 year Executive Fire Officer Development Program
- Three lieutenants completed Professional Development for Company Officers
- Updated and revised City map
- Completed engineering study on City Communications System
- Developed new Expedited Work Process that allowed fire protection contractors to begin work on a schedule that was more accommodating for the General Contractors
- Reviewed and approved plans for major developments, including Harvest Junction North and South, Wal Mart at Sandstone Ranch, Highway 66 Mixed Used Development, Life Bridge Annexation, Super Target, Main Street Market Place, Seagate, Amgen, Longmont United Hospital Emergency Room, American Honda Data Center and West Union Annexation
- Updated local Fire Code Amendments in preparation for the adoption of the 2006 International Fire Code. Held a series of meetings with builders, system installers, designers and architects to seek input and advice on the development of the local amendments
- Developed and implemented a fire inspection program for the Vance Brand Airport
- Conducted or scheduled 782 fire safety inspections, 114 hazardous materials inspections, 205 fire sprinkler and alarm permits, 454 plan reviews, 15 Environmental Site Assessments and generated \$72,000 in license and permit revenue

- Conducted over 300 child car seat inspections, 12 car seat checkpoints, donated over \$3,000 worth of car seats to economically disadvantaged citizens and trained 3 firefighters as Child Car Seat Technicians
- Developed and presented a new fire prevention program for 2nd Grade students featuring the Accelerant Detection Dog, Shadow, and his handler, presented Fire Safety House programs to 22 public and private schools, presented S.A.F.E. program to grade students at 5 different schools, developed Traumatic Brain Injury Prevention Program for 3rd and 4th Graders, participated in Spellbinders Storytime Program and Halloween Story time for area children
- Conducted adult fire safety presentations at various service clubs and for the Safety and Justice Center maintenance staff

Longmont Power and Communications

- Awarded with APPA's (American Public Power Association's) RP3 (Reliable Public Power Provider) at the "Diamond" level. LPC was the first electric utility in Colorado to receive this, APPA's highest designation for providing reliable and safe electric service. Only 7 utilities out of over 2,000 in the nation have earned this designation to date
- Received the highest rating in our history on the annual Residential Customer Satisfaction Survey. 92% of the residential customers surveyed rated their overall satisfaction with LPC as good to excellent
- Received the highest rating in our history on the annual Key Account Customer Satisfaction Survey. 96% of the key account customers surveyed rated their overall satisfaction with LPC good to excellent
- Played a key role in the deployment of the City-wide Wi-Fi system owned and operated by Kite Networks. According to a press release by Trop Networks, "the speed of this deployment sets a new record for us for metro-scale Wi-Fi networks and for broadband systems in general"
- Completed a new barrier wall around Meadow Substation for improved aesthetics, noise abatement, security and improved lot front landscaping
- Completed the design and equipment ordering for the new County Line Substation
- Completed the 3-year update of the Electric Community Investment Fee Fund which resulted in Council approval of an updated fee schedule
- Worked 360 days without a lost time accident
- Completed the construction of four residential subdivisions, 4 major commercial developments, four main line feeder under grounding projects and one main line relocation project
- Completed over 8,381 service orders, trimmed over 2,178 trees and completed thousands of other routine work items, resulting in a high customer satisfaction rating

Police Department

- Citizens passed the public safety tax in the November, 2006 election
- Sustained the Neighborhood Watch Program (NW) in partnership with the Patrol Services Division. 26 NW programs were presented to Longmont residents with over 1,040 participants and there are currently 43 active NW neighborhoods
- Recruited, selected and placed Safety & Justice citizen volunteers. For 2006, it is estimated all Safety & Justice volunteers will provide 23,608 hours of service to the community with that service having a monetary value of \$436,512
- School Resource Officer Craig Mansanares received the Boulder County Community Action Program's 2006 Multicultural Government Award for making significant contributions to the community
- Investigated a gang related homicide resulting in the arrest of six gang members who were responsible for the death of an opposing gang member. Four of these six suspects were convicted and the others trials are pending
- Obtained convictions on five of six members of the "Brotherhood" criminal methamphetamine organization. This followed an eight month investigation conducted by the Special Enforcement Unit which concluded in 2005
- Investigated and arrested a burglary and fencing suspect responsible for 35 burglaries that occurred in Longmont over a six month period resulting in the recovery of \$500,000 in stolen property
- Developed and implemented Project Lifesaver - a program which is used to electronically locate High Risk persons who may have debilitating conditions such as Alzheimer's Disease and Developmental Disabilities and who walk away from their caregivers
- Converted to on-line validation of National Crime Information Computer records as required by State and Federal Regulations
- Recognized for outstanding service in the field of domestic violence, Officer Sara Pierce was awarded the 2006 Beth Haynes Memorial Award by the Boulder County District Attorney's Law Enforcement Domestic Violence Task Force. Other Longmont nominee's were Ofc. Tori Bellah, Ofc. Jon High, Ofc. Greg Malsam, Ofc. Kevin McCain, and Ofc. Rachael Sloan-Stogsdill
- Facilitated City Council review and evaluation of dangerous dog issues in the city and consideration of Breed Specific Legislation. Involved presentation by Animal Control Unit on local dog bite statistics, coordination of a community forum on the topic, surveys of local residents' opinions on the issue and other Front Range cities' responses to the issue, and follow up with a community task force to evaluate existing ordinances and current responses to the issue. City Council ultimately decided not to propose any breed specific legislation

- Developed an Intergovernmental Agreement to allow officers of the Dacono, Firestone & Frederick Police Departments to join the Longmont PD SWAT Team to include equipment and budget support
- Provided full or partial SWAT assistance in 26 Patrol and Detective/SEU operations including, but not limited to, high-risk warrants, barricaded suspects, narcotics investigations, fugitive operations and major case follow-ups including a murder
- Provided full or partial Bomb Squad assistance for 19 reports of explosive devices or suspicious packages both inside and outside of Longmont

Public Works & Water Utilities Department

Department-wide

- Developed and implemented new department organizational structure to meet identified business best practices, mission, and strategic initiatives

Business Services

- Completed study of and implemented mixed use rates and fees
- Managed water conservation program including low flow toilet replacement; free irrigation audits; Children's Water Festival; and Xeriscape seminars
- Managed on-going development of Hansen database as well as integration with GIS and Banner software systems

Utility Engineering & Technical Services

- Completed sanitary sewer, water distribution and storm sewer CIP for both rehabilitation and capacity improvement projects in various locations around the City including portions of the North Pipeline in Lyons
- Continued efforts on floodplain management that resulted in a 5% reduction in the cost of floodplain insurance to residents of Longmont through the Community Rating System Program
- Continued implementation of the storm sewer layer in GIS and implemented mobile GIS technology

Treatment Operations

- Completed initial facility automation and implemented 24/7 less – attended operation (one operator per shift) of the Nelson-Flanders WTP
- Optimized treatment operations including automated data management program for production and water quality data for water plants
- Fully implemented 100% preventative (scheduled) maintenance program at water plants and made significant progress implementing CMMS at the wastewater treatment plant including Instrumentation and Control work
- Completed CIP rehabilitation projects at including new headwork bar screens, replaced motor control center, new automatic valve operators and improved acid flow control to the digestors
- Designed and installed instrumentation and control for new Water Quality Lab
- Worked with Town of Lyons to complete installation of monitoring and control systems for Lyons Pump Station

Water Resources and Environmental Services

- Completed evaluation, construction and startup of UV disinfection system at and new water quality laboratory at the wastewater treatment plant
- Finished design of the next phase of odor control improvements at wastewater treatment plant and awarded bids for construction in 2007 and initiated design of a new digester
- In partnership with USGS, performed a study of aquatic life and chemical contaminants in St. Vrain Creek in support of overall water shed protection
- Completed an agreement to lease water to Great Western Ethanol and approval of the PsCo water change case
- Completed construction of the remaining raw water delivery pipelines to the Nelson-Flanders water treatment plant

Transportation Engineering and Construction Inspection

- Completed updates to the City of Longmont Public Improvement Design Standards and Construction Specifications
- Completed update to the Neighborhood Traffic Mitigation Program and several neighborhood mitigation projects
- Provided land development review and construction coordination major projects including Harvest Junction, Target and Super Wal Mart
- Completed 2006 Street Rehabilitation and Concrete Repair Program
- Installed traffic signal installations in coordinated with operations staff at Sunset and Pike, 9th and Airport, and Mountain View and Airport.
- Began construction of South Main Street Reconstruction Project partially funded with \$1,618,000 in federal funds
- Completed Airport Road Phase 2 Project

Utility Operations

- Completed ongoing system repairs and maintenance activities including video inspection; sewer line clearing and point repairs; manhole repairs,; root control; water system flushing; hydrant and valve inspections and repairs;
- Changed out over 1,700 meters and the last meter for the universal metering program was installed on September 28. The City is now 100% metered
- Issued 116 construction water permits and billed \$88,025.21 associated with these permits for a total of 22,972,220 gallons of treated water. 16 permits were issued for City projects using 945,100 gallons
- Merged Storm Drainage into Utilities Operation and began cross training staff
- Received over 98% customer satisfaction ratings from transactional survey program

Streets Maintenance and Solid Waste Operations

- Laid 2,700 tons of asphalt for repairs and chip sealed 45 alleys
- Provided snow and ice removal during many storms, including two storms with a combined total of over 30 inches of snow
- Crack sealed streets with 20 tons of crack seal material and repaired potholes reported by the public and found on routes
- Swept approximately 9,500 miles of streets
- Collected 35,000 tons of trash and 8,000 tons of recyclable material
- Held five Stop-n-Drop events and one Household Chemical Collection Day
- Provided preventative maintenance twice to all signal control cabinets
- Coordinated the new installation of seven signalized intersections