

## 2006 CITY COUNCIL WORKPLAN

Work Plan Item	Lead Department	Progress Indicators
1. Urban Renewal Plan	Community Development	<p><b>The Council created a new urban renewal authority by resolution in January. The Council will act as the new Board.</b></p> <ol style="list-style-type: none"> <li>1. Hold Public Meeting on Urban Renewal Plan, February 28, 2006, and determine whether to initiate a Tax Increment Financing project or wait until more property is annexed and assist those property owners in the annexation process.</li> <li>2. Determine whether to include Flour Mill/LDDA area in the new Urban Renewal Plan (Feb 28, 2006).</li> <li>3. Determine TIF amounts based on sales and property tax and determine impacts.</li> <li>4. Pending the outcome of Steps 1 and 2, submit Tax Increment Financing Impact Report to Boulder County and St. Vrain Valley School District for review and comments. While the School District is not financially impacted since the State compensates Districts for revenue that they would otherwise receive, Boulder County will be requesting some form of “cost sharing” to address its perceived impact. Frequently update City Council at each step of the process (2<sup>nd</sup> – 4<sup>th</sup> quarter).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> Council conducted a public meeting February 28 and decided that the Flour Mill area as well as several parcels on the east side of Main should be included in the Plan. It was understood that if Tax Increment Financing is used by the new Urban Renewal Authority in the LDDA area the revenue would continue to go to the LDDA until 2012 or until the LDDA TIF program expires. The Planning Commission is reviewing the Urban Renewal Plan Aug. 16<sup>th</sup> to determine if it is consistent with the LACP. A new TIF Impact Report has been prepared and will be reviewed by Boulder County and the School District and will be part of future public meetings held prior to formal Plan adoption. The Draft Plan is also on the City’s web site for anyone to review and comment.</p> <p><b>3<sup>rd</sup> Quarter Progress:</b> Planning &amp; Zoning Commission reviewed the Plan and determined that the Urban Renewal Plan is consistent with the Longmont Area Comprehensive Plan. Also conducted another stakeholders meeting where 15 property owners and/or business owners attended and asked questions about the plan. Two of the property owners expressed concerns about having to sell their property to the RTD to accommodate a possible commuter rail station. An updated Tax Increment Financing impact report was sent to Boulder County and the St. Vrain Valley School District for their comments. Boulder County is responsible for informing the city how it believes it will be impacted by the possible use of tax increment financing. A formal</p>

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		<p>public hearing has been scheduled for the Council's November 14 meeting to hear formal comments and determine if the plan should be modified, approved or not approved.</p> <p><b>4<sup>th</sup> Quarter Progress:</b> Council conducted its public hearing on the Urban Renewal Plan on November 21 and with minor modifications, adopted the plan after holding another public hearing December 12.</p>
<p>2. City-wide Strategic Plan (Focus on Longmont)</p>	<p>Administration</p>	<p><b>Begin implementation of <i>Focus on Longmont</i> strategic plan.</b></p> <ol style="list-style-type: none"> <li>1. Conduct Fiscal Impact Analysis (1<sup>st</sup> - 2<sup>nd</sup> quarter).</li> <li>2. Complete prioritization of strategic policy directions and actions (2<sup>nd</sup> quarter).</li> <li>3. Implement 2006 actions and collect performance measurement data (2<sup>nd</sup> – 4<sup>th</sup> quarters).</li> <li>4. Facilitate an annual <i>Focus on Longmont</i> forum to report progress and plan accomplishments to the community and to obtain updated input about policy directions and future actions (1<sup>st</sup> quarter 2007).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. Fiscal Impact Analysis project was initiated and a draft report presented to City Council in the second quarter for review and comment; the final report will be presented to City Council in August.</li> <li>2. Council will set date for prioritization of strategic policy directions in the third quarter.</li> </ol> <p><b>3<sup>rd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. An implementation matrix was created in order to assist with facilitation around additional action items and performance measures. Executive Directors spent time flushing out each policy direction and identifying which areas resources and measures were already available.</li> <li>2. Liaisons to all Boards and Commissions met to better understand the implementation matrix. They have been asked to facilitate discussion to obtain feedback and ideas from their Boards and Commissions around the action items and performance measures.</li> <li>3. The City Council prioritization of the implementation and City actions is scheduled for November 18, 2006.</li> </ol> <p><b>4<sup>th</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. The <i>Focus on Longmont</i> implementation matrix was reviewed and discussed at the November 18 special meeting of the City Council.</li> <li>2. The Fiscal Impact Model has been adopted and is being updated to include Public Safety Fund indicators.</li> </ol>

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3. Neighborhood Revitalization	Community Services	<p><b>Continue implementation of the City's two Neighborhood Revitalization efforts.</b></p> <ol style="list-style-type: none"> <li>1. Complete the City-initiated elements of the Kensington Neighborhood Revitalization Plan (1<sup>st</sup> – 4<sup>th</sup> quarters).</li> <li>2. Continue to provide staff support to the Kensington Neighborhood in sustaining their efforts to improve their neighborhood, once City revitalization funds have been expended (1<sup>st</sup> – 4<sup>th</sup> quarters).</li> <li>3. Complete the <u>planning phase</u> of the HENA (Historic Eastside Neighborhood Association) Neighborhood Revitalization Plan by gaining final approval from the neighborhood and acceptance by City Council (1<sup>st</sup> quarter).</li> <li>4. Start the implementation phase of the HENA Neighborhood Revitalization Plan (2<sup>nd</sup> – 4<sup>th</sup> quarters).</li> <li>5. Develop a long term strategy for neighborhood revitalization for Longmont's neighborhoods for City Council review and direction (2<sup>nd</sup> – 3<sup>rd</sup> quarters).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. The final component of the City-initiated elements of the Kensington Neighborhood Revitalization Plan is the Kensington Park renovation. The RFP for that project was awarded to Play Environments and will be completed by the end of 2006.</li> <li>2. Neighborhood Resources staff continues to attend Kensington Board meetings to provide ongoing support as needed.</li> <li>3. The HENA (Historic Eastside Neighborhood Association) Neighborhood Revitalization Plan received final approval from the neighborhood and was accepted by City Council.</li> <li>4. Implementation of the HENA plan has begun. Specifically the Pride in residences, Historic Preservation, Community Forest, and Collyer Park strategies are being implemented.</li> <li>5. Community &amp; Neighborhood Resources presented budget requests that would support an ongoing Neighborhood Revitalization effort. The strategy for this plan is selection of a neighborhood and a planning effort one year with the implementation of that plan the following year.</li> </ol> <p><b>3<sup>rd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. The final component of the City-initiated elements of the Kensington Neighborhood Revitalization Plan is the Kensington Park renovation. The design for the Park renovation is scheduled to be completed by the end November 2006 and implementation will start this year and continue in three phases ending in 2010.</li> <li>2. Neighborhood Resources staff continues to attend Kensington Board meetings to provide ongoing support as needed.</li> </ol>

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		<p>3. Implementation of the HENA plan is well underway. Neighborhood Resources staff continues to attend HENA meetings to provide ongoing support as needed.</p> <ul style="list-style-type: none"> <li>▪ <b>Community Forest:</b> Ken Wicklund is in the process of planting 50 trees in the right-of-way in the HENA neighborhood. Trees are being planted in order fill current gaps in the city right-of-way with healthy shade trees and to improve the diversity of the existing neighborhood forest. Planting will be complete in November of 2006.</li> <li>▪ <b>Home Improvement Grants:</b> In order to improve the condition of existing housing stock in the Eastside neighborhood the Revitalization Grant offered funding to interested residents for exterior home improvements such as historic preservation, painting and tree trimming. 104 applications were received. 14 homes were allocated funding for physical improvements to their homes, and 12 properties were awarded funding for tree care and maintenance. Applicants have until September 2007 to complete their projects.</li> <li>▪ <b>Sidewalks:</b> A Sidewalk survey of the HENA neighborhood was completed in September 2006 and turned into Micah Zogorski, with the Concrete Force Program. The City is currently in the process of determining which sidewalks are eligible for the Concrete Force Program and the timelines for implementation.</li> <li>▪ <b>Parking:</b> Eight intersection in the HENA neighborhood were selected to receive “No Parking to the Corner” signs to help with visibility, traffic safety and parking issues. Traffic Engineering will have those signs installed by the end of the year.</li> <li>▪ <b>Spanish/English Classes:</b> In a coordinated effort between the HENA neighborhood, the Community of Christ church and Intercambio de Comunidades, the HENA neighborhood began to teach Spanish and English classes on Oct. 4<sup>th</sup> 2006 at the Community of Christ church. The goal is to break down communication barriers between neighborhood residents and create an opportunity for neighbors of diverse cultural backgrounds to come together and meet in a comfortable and communal setting. There are 14 students in the Spanish class, 19 students in the English class and 9 resident volunteers teaching the different levels.</li> <li>▪ <b>Collyer Park:</b> HENA Neighborhood has made some minor adjustments to the Collyer Park Master plan and prioritized projects to be implemented in 2007 and beyond.</li> </ul> <p>4. A code compliance and education initiative is in progress for both HENA and Kensington neighborhoods to support the property maintenance issues that were discovered in the planning process. This pilot program provides every property owner in HENA and Kensington neighborhoods with a property maintenance check list, a list of the City’s top 8 code violations, and a door hanger stating that a code compliance officer will return in a few weeks to do an inspection. Through this effort in the HENA neighborhood, 96.5% of</p>

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		<p>the households have complied with the code requirements with without any official action being taken from the code compliance officer. The Kensington Neighborhood will be worked on starting in October 2006. This effort is being funded with CDBG money and some assistance is available to property owners that need it.</p> <p><b>4<sup>th</sup> Quarter Progress</b></p> <ol style="list-style-type: none"> <li>1. All City-initiated elements of the Kensington Neighborhood Revitalization Plan are completed with the exception of the implementation of the Kensington Park Master Plan CIP.</li> <li>2. The code compliance and education initiative will continue in both HENA and Kensington neighborhoods to support the property maintenance issues through the first quarter of 2007.</li> <li>3. The HENA Revitalization Neighborhood Plan is over 50% complete, with funding allocated and encumbered for over 75% of all planned projects. <ul style="list-style-type: none"> <li>▪ <b>Community Forest:</b> Complete. 64 trees planted in HENA right of way.</li> <li>▪ <b>Home Improvement Grants:</b> In progress. 50% complete.</li> <li>▪ <b>Sidewalks:</b> In progress. HENA volunteers completed a sidewalk survey of neighborhood sidewalks in need of repair in September 2006. Over the next five years the City of Longmont will repair all eligible sidewalks on a block by block basis dedicating an average of \$5000 (depending on budget) to the HENA neighborhood per year until the identified sidewalks are repaired.</li> <li>▪ <b>Parking:</b> Complete. Traffic Engineering has installed “No parking to the corner” signs in following locations in November of 2006: Kimbark and 5<sup>th</sup>, Kimbark and 6<sup>th</sup>, Kimbark and Long Peak, Emery and 4<sup>th</sup>, Emery and 5<sup>th</sup>, Emery and Longs Peak, Emery and 8<sup>th</sup> and Collyer and 4<sup>th</sup>.</li> <li>▪ <b>Spanish/English Classes:</b> Complete.</li> <li>▪ <b>Collyer Park:</b> In progress. 50% complete. Installation on new lighting system to begin in 2007.</li> <li>▪ <b>Code Enforcement:</b> In progress. 75% complete. Code enforcement officer continues to work on issues in area.</li> </ul> </li> <li>4. Neighborhood Resources staff will continue to work with the HENA and Kensington neighborhoods to provide ongoing support as needed.</li> </ol>
4. Youth Risk Behavior Survey Response	Community Services	<p><b>Complete the development of the Longmont and the St. Vrain Valley community plan to effectively address risk behavior among Longmont and St. Vrain Valley youth.</b></p> <ol style="list-style-type: none"> <li>1. Conduct community partner and provider interviews and focus groups (1<sup>st</sup> quarter).</li> </ol>

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		<ol style="list-style-type: none"> <li>2. Sponsor Community Summit on March 11 (1<sup>st</sup> quarter).</li> <li>3. Complete Final Report, which will include a matrix of objectives, key risk behaviors and strategies (2<sup>nd</sup> quarter).</li> <li>4. Organize community “action teams” to implement the plan (2<sup>nd</sup> – 4<sup>th</sup> quarters).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> Completed items # 1 – 3 during the first two quarters of 2006. Community Action Teams have formed and are actively working on their implementation plans. In the third quarter, staff will host a meeting of those who have been involved in different phases of this effort to update them on progress, to release the results of the 2005 Youth Risk Behavior Survey, and to expand participation on the Community Action Teams.</p> <p><b>3<sup>rd</sup> Quarter Progress:</b> Completed item # 4. Meetings have been held with the “All Team” (Boulder Valley and St. Vrain Valley representatives). This meeting includes members from each action team and city staff. A meeting was held October 3 to release the results from 2005 Youth Risk Behavior Survey (YRBS) and to recruit new community members for the action teams. This updated survey data will further inform the action teams about any new or revised strategies they may want to consider.</p> <p>The majority of the action teams are still researching current resources available within our community before they finalize their recommendations, although 'prepare adults and parents to support youth' team is moving forward with a plan to offer one time classes or trainings in the schools to parents e.g. a training session about communicating with your teenager. Additional resources, partnerships and events that have come out of the countywide community summit processes are: the addition of new questions relating to parental beliefs and attitudes within the YRBS survey; a training based on social norming; a YRBS video developed by youth explaining potential reasons for youth engaging in risky behavior; and numerous partnerships/coalitions throughout the county that are focusing on specific risk behaviors such as the Boulder County Suicide Prevention Coalition, etc.</p> <p><b>4<sup>th</sup> Quarter Progress:</b> Action teams are making progress with their research, and will continue to work on their action plans in 2007.</p>
5. Aging Population and Health Care	Community Services	<p><b>Create a strategic vision for Longmont as an elder-friendly community.</b></p> <ol style="list-style-type: none"> <li>1. Work with the Boulder County Strategic Visioning Leadership Team to finalize results from the 2005 visioning process, which includes finalizing design principles for aging well; establishing program, service and funding priorities for serving older adults and</li> </ol>

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		<p>caregivers throughout Boulder County; and completing a work plan to address countywide issues (1<sup>st</sup> quarter).</p> <ol style="list-style-type: none"> <li>2. Conduct additional Longmont interviews and community conversations with baby boomers to supplement data collected in 2005 and modify design principles, as indicated (2<sup>nd</sup> – 3<sup>rd</sup> quarters).</li> <li>3. Complete strategic plan for Aging Well in Longmont; this plan will become the guiding document for future Longmont Senior Services planning (3<sup>rd</sup> quarter).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. Boulder County Aging Services released the final plan document, entitled “Creating Vibrant Communities in Which We All Age Well” at the end of the second quarter.</li> <li>2. In the second quarter, City Senior Services and Recreation staff conducted additional interviews with community members who are part of the baby boom generation to help inform staff about how to plan for serving this generation in the near future.</li> </ol> <p><b>3<sup>rd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. Senior Services Staff and the Senior Citizens Advisory Board held an open meeting inviting older adults to provide input regarding the prioritization of goals from the county-wide document and to provide input on specific strategies and action steps for Longmont.</li> <li>2. Staff and Board drafted a strategic plan based on these comments as well as comments from a joint board and staff meeting. The draft was enlarged and placed in the Senior Center for comment. Comment is being collected throughout September and October. The plan will be finalized in November with the intention of bringing it to Council for approval in December.</li> </ol> <p><b>4<sup>th</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. Senior Services staff and the Senior Citizens Advisory Board are in the process of analyzing comments and refining the strategies and action steps to insure that they are appropriate, meaningful, clear, and provide adequate direction. This process is taking longer than anticipated in order to complete each quadrant thoroughly. We will plan to bring the completed document to City Council soon after the first of the year.</li> </ol>
6. Future Education Collaboration	Community Services	<p><b>Work collaboratively with representatives from education, government, business, organizations, parents, students and the community to organize an annual Education Summit to strengthen the entire community’s capacity to address key educational challenges that lie ahead so that all children and adults have a chance to succeed in school and in life.</b></p>

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		<ol style="list-style-type: none"> <li>1. Create a multidisciplinary coordinating/planning team to confirm the desired outcomes of the Education Summit and design the Summit process (1<sup>st</sup> quarter).</li> <li>2. Review the Education Summit outcomes and design with City Council (1<sup>st</sup> quarter).</li> <li>3. Plan the Education Summit (2<sup>nd</sup> and 3<sup>rd</sup> quarters).</li> <li>4. Host the Education Summit (3<sup>rd</sup> quarter).</li> <li>5. Create ongoing plan and process for accomplishing outcomes of the Education Summit and align this process (and annual report card to the community) with Focus on Longmont efforts (1<sup>st</sup> quarter 2007).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. City Council appointed an Education Summit Task Force and approved its purpose and responsibilities in May 2006.</li> <li>2. The Task Force initiated its work in June 2006. The Task Force has refined the purpose and desired outcomes for the Summit; has prepared a format and program for the Summit; and has organized into committees to work on specific components of the Summit. Original target dates for the Summit were October 21 or November 4; however, given the short time frame for securing a nationally-recognized keynote speaker and finding a suitable location, the Task Force would like to move the Summit date to mid-February or March of 2007.</li> </ol> <p><b>3<sup>rd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. The Task Force has determined a name for the initiative and for the Summit, “Learn Today, Change your World Tomorrow – Learning for a Challenging World”.</li> <li>2. The Task Force has also continued sub-committee work in four areas: Programming, Expo, Facilities and Outreach. Potential keynote speakers have been identified and contacted (around 25) and the next Task Force Meeting will take place after the keynote, and therefore the date and place, are set.</li> </ol> <p><b>4<sup>th</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. The Education Summit date is set for Saturday, March 17, 2006 and will be held at the Radisson Conference Center.</li> <li>2. The Keynote speaker has been secured and the sub-committees are continuing their work in four areas: Programming, Expo, Facilities and Outreach. “Save the Date” outreach efforts are being developed and will begin the first week in January 2007.</li> </ol>
7. Public Safety Resources	Police and Fire	<b>Complete needs assessment and determine financial resources available to meet public safety needs. Items below to be completed by end of second quarter.</b>

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		<ol style="list-style-type: none"> <li>1. Conduct further analysis regarding efficiencies brought about by the implementation of new technology and new patrol staffing allocation in Police.</li> <li>2. Conduct further analysis regarding emergency calls for service for Police</li> <li>3. Conduct further analysis regarding public safety taxes levied in other communities, identify clear expenditure requests for each year and examine priorities.</li> <li>4. Project the full costs related to these resource requests, ongoing and one-time, for a period of five years (assume 2007 to 2011).</li> <li>5. Project General Fund revenues for the five year period.</li> <li>6. Project total General Fund revenues and expenses over the five year period through the use of the fiscal impact model (if available) or through a rough staff analysis.</li> <li>7. Conduct analysis on the use of Medical Priority Dispatching to improve the efficiency and effectiveness of Emergency Medical Services provided by both the fire department and the ambulance provider.</li> <li>8. Conduct analysis on the use of new computer and telecommunications technologies to improve the response of fire department units to calls for service.</li> <li>9. Conduct analysis on the use of new response strategies to improve the efficiency of fire department operations and reduce the overall community risk profile.</li> <li>10. Develop strategies for Capital Improvement Projects that will improve operational efficiencies of the department and reduce the life cycle costs of capital assets.</li> <li>11. Conduct comparative analysis with other Front Range Fire Departments and Districts – e.g. response times, service demands, staffing, etc.</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> Information on Public Safety resources and services, along with General Fund projections have been given to the City Council. Ballot wording for a proposed sales tax increase of .0325 has been approved by City Council and will appear on the November ballot for citizens to consider.</p> <p><b>3<sup>rd</sup> Quarter Progress:</b> Ballot wording for a proposed sales tax increase of .0325 has been approved by City Council and will appear on the November ballot for citizens to consider.</p> <p><b>4<sup>th</sup> Quarter Progress:</b> The public safety tax passed in the November election.</p>
8. Economic Strategies	Administration	<p><b>Create an Economic Vitality Program to contribute to a strong local economy and strengthening Longmont’s economic base.</b></p> <ol style="list-style-type: none"> <li>1. Receive Final Retail Opportunities Study recommendations (1<sup>st</sup> quarter).</li> <li>2. Newly hired Economic Vitality Coordinator begins work (March 13, 2006).</li> <li>3. Council appoint a task force on Economic Vitality to assess the community’s strengths,</li> </ol>

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		<p>weaknesses and areas of opportunity with respect to economic development (1<sup>st</sup> quarter).</p> <ol style="list-style-type: none"> <li>4. Task force and Coordinator presents a mid-term report to Council, after reviewing appropriate information from the <i>Focus on Longmont</i> Fiscal Impact Model, Retail Opportunities Study, existing LAEC primary job creation strategy, Commuter Rail Environmental Assessment, etc... (2<sup>nd</sup> quarter).</li> <li>5. Economic Vitality Task Force and Coordinator present report and recommendations to Council (2<sup>nd</sup> - 4<sup>th</sup> quarter).</li> <li>6. Economic Vitality Program Work plan created based on Council direction (4<sup>th</sup> quarter).</li> <li>7. Task Force adjourns (4<sup>th</sup> quarter).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> The new Economic Development Manager began work on March 13. Council received the Final Retail Opportunities Study and appointed an Economic Vitality Task Force in May. The Task Force has been meeting approximately twice per month since June and will continue through December/January developing strategies that City Council may choose to incorporate in an economic development plan. The Task Force will present a midterm report in September to the Council.</p> <p><b>3<sup>rd</sup> Quarter Progress:</b> The Economic Vitality Task Force has completed the S.W.O.T. analysis and proceeded to work on broad focus areas from which strategies and action items will be developed. The seven broad focus areas identified by the Task Force include Jobs, Infrastructure, Land Use, Redevelopment/Revitalization, Education, Business Environment, and Retail. The Task Force is on schedule to complete all analysis by early December with a final presentation to Council in Mid-December.</p> <p><b>4<sup>th</sup> Quarter Progress:</b> The Economic Vitality Task Force has finished developing strategies and action items for five of the seven broad focus areas. Final recommendations including prioritization of the focus areas will be completed by the first week of 2007.</p>
9. Downtown Parking Structure	Community Development/ Finance/LDDA	<p><b>The City has partnered with the Downtown Development Authority (DDA) to determine the most appropriate location for structured parking facilities that may contain commercial and residential uses.</b></p> <ol style="list-style-type: none"> <li>1. Send out Request for Qualifications (RFQ) that solicits private sector developers' interest in partnering with the City and LDDA to assist in determining a preferred site for the mixed use parking structure (March 2006).</li> <li>2. Determine which site should be subject to Phase II of the Mixed Use Parking Structure Study which includes a more detailed design and financial analysis.</li> <li>3. Determine the level of City financial participation, including source of funds (Dec 2006).</li> </ol>

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		<p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> Council reviewed Phase II c results in March and decided to postpone determining a preferred site for the facility until a private sector developer is selected to assist in that decision. An RFQ/RFP process was completed in June with Phelps Developers from Greeley selected as part of the City/LDDA Team. Council authorized preparing a Phase I environmental site assessment for the parcels as part of the information requested by Phelps in its efforts to refine a pro forma cost/benefit analysis for each of the remaining sites (300 &amp; 400 Kimbark).</p> <p><b>3<sup>rd</sup> Quarter Progress:</b> The Phase I Environmental Assessment (EA) was completed by Terracon August 25 and given to Phelps who decided to include \$60,000 in its proforma to deal with worse case mitigation issues. Phelps will present several options to the Council at its October 17 meeting and will be asked to determine the appropriate next steps in the process.</p> <p><b>4<sup>th</sup> Quarter Progress:</b> Terracon completed a Limited Site Analysis which determined that no significant environmental or geologic conditions would require unusual construction costs. The Council and LDDA are currently waiting for refined information from Phelps Developers that would assist in determining the final scope of the program and location of the facility.</p>
10. FasTracks	Community Development	<p><b>FasTracks Next Steps:</b></p> <ol style="list-style-type: none"> <li>1. RTD completes Environmental Assessment and formally amends the FasTracks plan to include Longmont Flour Mill and Sugar Factory sites (July 2006).</li> <li>2. Council takes formal action to approve the TOD plan and communicate support to RTD (July 2006).</li> <li>3. Identify infrastructure (including utilities, vehicle access, and alternative mode access) needed to serve the station sites and plan, program with CIP (August 2006).</li> <li>4. City initiates TOD – mixed use rezoning of both areas, coordinated with Midtown rezoning (Dec 2006).</li> <li>5. City assists private sector in assembling land (including City owned property) to facilitate larger redevelopment program (Dec. 2006).</li> <li>6. Identify ongoing staff/consultant resources needed to support this effort (July 2006).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> In the first half of 2006, RTD moved to join the rail portions for both the US-36 EIS and Diagonal Rail corridor into the Northwest Rail Corridor. The highway and Bus Rapid Transit (BRT) portions of the study remain in the US-36 EIS. RTD assures the City</p>

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		<p>that in re-contracting the service that no time implications (for opening day of the service) will occur. However, the schedule has been shifted so that a Draft Environmental Assessment (DEA) will be completed by the end of the year or early 2007. Once complete, the City will need to begin the process of securing funding for the station area plans for the preferred station site prior to the final EA to be complete at the end of 2007. This move by RTD shifts the City's original schedule by at least six months.</p> <p><b>3<sup>rd</sup>/4<sup>th</sup> Quarter Progress:</b> In the 3<sup>rd</sup> quarter, and continuing into the 4<sup>th</sup> quarter, RTD had issues in negotiations with the BNSF RR as well as the consultant on the original Environmental Evaluation (EE). Based on the extended timeframe for the negotiations, the schedule to start the EA has been pushed back again to the first quarter of 2007. RTD has stated their intent to provide a revised cost estimate for the Flour to Sugar Mill connection, based on some ideas for cost savings to lower the original \$50M cost, before the end of 2006.</p>
11. Downtown Revitalization	LDDA	<p><b>Downtown Revitalization Next Steps:</b></p> <ol style="list-style-type: none"> <li>1. LDDA to evaluate the alternatives for funding such as utilizing the BID; also should identify what different types of "branding" might be desired for downtown.</li> <li>2. Form an ad hoc committee of investors and developers (possibly the economic vitality group) to determine what it would take for them to invest in downtown.</li> <li>3. Explore further the issue of utilizing TIF dollars for marketing.</li> <li>4. Bring these all in an action plan to City Council for discussion including requests or recommendations for resources.</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> In the second quarter, the LDDA sent a survey to its constituents/members to gather input on priorities, challenges, desires, and preferred funding options. Marketing efforts was found to be a very high priority. At this time it is the consensus of the Board to avoid any increase in taxes or add an additional tax to the property owners. The Board of Directors voted to utilize the TIF funding for marketing purposes. The LDDA Board of Directors at its July meeting directed staff to move forward on coordinating efforts with Communication Arts for the purpose of orchestrating a Development Plan. As part of this plan the public process would include developers, downtown investors and businesses. The LDDA Executive Director is currently serving on the economic vitality task force. LDDA requested and the City Council authorized the use of \$20,000 for marketing of the downtown during the summer. The LDDA submitted a budget request for 2007 in which they propose to utilize TIF funds for purposes of business recruitment &amp; development over the next three years (2007-2009).</p>

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		<p><b>3<sup>rd</sup> Quarter Progress:</b> City Council reviewed the LDDA Board proposal for 2007 to utilize \$146,000 of TIF funds for business recruitment &amp; development and marketing. This amount is included as part of the proposed 2007 budget and will be a part of the budget ordinances to be considered in the fourth quarter.</p> <p><b>4<sup>th</sup> Quarter Progress:</b> City Council has approved the 2007 budget, including the \$146,000 of TIF funds for business recruitment, advertising and public relations. The LDDA is currently in the process of putting out a series of bids for marketing services and hiring a contractual 20-hour per week events and communications coordinator.</p>
12. Redevelopment Projects - Midtown Revitalization	Community Development	<p><b>Midtown Redevelopment Next Steps:</b></p> <ol style="list-style-type: none"> <li>1. Prepare LACP and Zoning ordinance amendments that would implement a mixed use overlay zone as an incentive to stimulate new redevelopment (Dec 2006).</li> <li>2. Determine whether to offer City property at 11<sup>th</sup>/Terry as an incentive for redevelopment or keep as future Fire Station location (June 2006).</li> <li>3. Identify all City infrastructure that needs to be replace/repared or installed that would be given priority in the City's Capital Improvement Program (July 2006).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b></p> <ol style="list-style-type: none"> <li>1. The mixed use overlay zone project is underway. Staff is reviewing the Longmont Land Development Code and other ordinances that will be used to create a mixed use overlay. The TOD zoning project is in process of being merged with the mixed use overlay project. Staff feels one overlay can do both jobs. A draft will be created and presented to Council in late fall.</li> <li>2. The 11<sup>th</sup>/Terry site has been identified as a potential site for a future Fire Station in the proposed 2007-2012 CIP for Council consideration</li> <li>3. Item #3, CIP infrastructure identification, was completed in June.</li> </ol> <p><b>3<sup>rd</sup> Quarter Progress</b></p> <ol style="list-style-type: none"> <li>1. The mixed use/TOD overlay project progressed during the 3<sup>rd</sup> quarter. A neighborhood meeting is scheduled for November 2 and the Planning and Zoning Commission presentation is planned for November 15.</li> </ol> <p><b>4<sup>th</sup> Quarter Progress</b></p> <ol style="list-style-type: none"> <li>1. On December 12 staff was scheduled to present the MU/TOD overlay for Council consideration and the City Council elected to reschedule the MU/TOD project to a Study</li> </ol>

Work Plan Item	Lead Department	Progress Indicators
		Session on January 2, 2007.
13. Redevelopment Projects - Flour Mill Redevelopment	Community Development	<p><b>Flour Mill Next Steps:</b></p> <ol style="list-style-type: none"> <li>1. Determine if it's appropriate to provide incentives sufficient to achieve Flour Mill redevelopment during the next two years to serve as a catalyst project improve that area several years in advance of FasTracks which isn't scheduled until 2014 (May 2006).</li> <li>2. If it's determined that an extremely high level of public assistance is necessary to make the project viable, it may be more prudent to delay significant public assistance for the project to when market conditions improve which may not happen until the FasTracks commuter rail station is closer to happening (May 2006).</li> <li>3. The City would, in the meantime, support efforts that result in a larger scale project such as assisting the developer in assembling additional property such as the City's old electric/sanitation building on Main Street (Dec. 2006).</li> <li>4. Consider cost sharing with the developer and LDDA to prepare a more detailed TOD design for an area much larger than the Flour Mill that includes pedestrian connections to Downtown (June 2006).</li> </ol> <p><b>1<sup>st</sup>/2<sup>nd</sup> Quarter Progress:</b> Flour Mill property owners have a new partner who has revised the development program and is updating their pro forma to determine the financial viability of the project, including what would be the needed public sector assistance to ensure a successful project. They presented their plan to the LDDA in July and are scheduled to present the development program to the City Council at a September study session. The property owners also support the idea of preparing a vision plan for the downtown area that would more comprehensively tie in the RTD FasTracks program with the Urban Renewal planning and Downtown Parking Structure project as well.</p> <p><b>3<sup>rd</sup>/4<sup>th</sup> Quarter Progress:</b> Met with property owners and developers several times to refine the redevelopment program and financial proforma in preparation for an update to the Council scheduled for October 31. The developer has to adjust the first phase program to not include residential property given the current downturn in that market. The property owners are refining their program and will be presenting updated information to the Council in early 2007.</p>