

**City of Longmont**  
**2003 City Council Retreat**  
**January 24-25, 2003**

**AGENDA**

**Friday, January 24**

1. Arrive/Gathering (8:45 a.m.)
2. Welcome/Introduction (9:00 –9:15 a.m.)
  - A. Opening Comments
  - B. Images of 2002 – Slide Show
  - C. Overview of Retreat
  - D. Approval of Agenda
3. Expectations (9:15 – 10:00 a.m.)
  - A. Council shares their expectations for the retreat and identify important issues for the future.
  - B. Working Together - What does Council need from staff to help them be effective?
4. Staff Challenges (10:00 – 10:30 a.m.)
  - A. Q & A – Council Work Plan/Department Work Plans/Pressing Challenges
5. Break (10:30 – 10:45 a.m.)
6. Review Discussion Process Framework (10:45 – 11:00 a.m.)
7. Issues Discussion (11:00 – 1:00 p.m.)
8. Lunch (1:00 – 2:00 p.m.)
9. Issues Discussion Continued (2:00 - 3:15 p.m.)
10. Break (3:15 – 3:30 p.m.)
11. Issues Discussion Continued (3:30 - 5:00 p.m.)
12. Wrap Up and Adjourn for Evening (5:00 – 5:30 p.m.)
13. Dinner (7 p.m.)

## **Saturday, January 25**

1. Breakfast (available beginning at 7 a.m.)
2. Gather (8:30 a.m.)
3. Issues Discussion Continued (8:35 a.m.)
4. Break/Check-out (10:15 – 10:45 a.m.)
5. Issues Discussion Continued (10:45 a.m. – noon)
6. Lunch (Noon – 1:00 p.m.)
7. Issues Discussion Continued (1:00 – 2:45 p.m.)
8. Break (2:45 – 3:00 p.m.)
9. Finalize Work Plan (3:00 – 3:45 p.m.)
  - A. Check-in with Staff Regarding Impact on Workload
  - B. Finalize Work Plan
  - C. Next Steps
10. Review of Retreat/Input Regarding Future Retreats (3:45 – 4 p.m.)
11. Adjourn no later than 4 p.m.