

INDEX OF ATTACHED INFORMATION ITEMS

Received by the City Clerk's Office
for the January 26, 2010 City Council Packet

CITY COUNCIL COMMUNICATIONS:

1. Targeted Crime Map by Mike Butler, Chief of Public Safety
2. Accept Communications from Board, Committees, and Commissions by Valeria Skitt, City Clerk

MISCELLANEOUS ITEMS

1. Local Licensing Authority Annual Report – 2009
2. Longmont Area Economic Council (LAEC) Fourth Quarter 2009 Report

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CITY COUNCIL COMMUNICATION



MEETING DATE: 1/26/10	ITEM NUMBER: 1
TYPE OF ITEM: Information	
PRESENTED BY: Mike Butler, Chief of Public Safety, x8533	

SUBJECT/AGENDA TITLE: Targeted Crime Map

EXECUTIVE SUMMARY: The attached map includes a legend defining the targeted crimes, and their locations throughout the City.

COUNCIL OPTIONS: Information only,

RECOMMENDED OPTIONS: n/a

FISCAL IMPACT & FUND SOURCE FOR RECOMMENDED ACTION: n/a
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BACKGROUND AND ISSUE ANALYSIS:

At the request of several City Council members, the Police Department is providing, on a bi-weekly basis, data concerning targeted crimes in Longmont. As you know, the Police Department reviews this data on an ongoing basis to develop strategies for intervention. As we see patterns, our crime analysis and intelligence functions can focus on the “what, when, where, why, how and who” questions related to these crimes. If there are any questions, or you would like additional information, please call me at x8533.

ATTACHMENTS:

Targeted Crime Map



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CITY COUNCIL COMMUNICATION



MEETING DATE: January 26, 2010 **ITEM NUMBER:** 2
TYPE OF ITEM: **Information**
PRESENTED BY: Valeria Skitt, City Clerk (ext. 8650)

SUBJECT/AGENDA TITLE: **Communications from Boards, Committees & Commissions**

EXECUTIVE SUMMARY: N/A

COUNCIL OPTIONS: N/A

RECOMMENDED OPTIONS: N/A

FISCAL IMPACT & FUND SOURCE FOR RECOMMENDED ACTION: N/A

BACKGROUND AND ISSUE ANALYSIS: N/A

ATTACHMENTS:

- 1) Board of Adjustment and Appeals
 - a. Agenda – February 1, 2010

- 2) Board of Environmental Affairs
 - a. Agenda – January 20, 2010

- 3) Library Advisory Board
 - a. Minutes – December 18, 2009 (Draft)
 - b. Agenda – January 21, 2010

- 4) Longmont Housing Authority
 - a. Minutes – January 19, 2010 (Draft)

- 5) Museum Advisory Board
 - a. Agenda – January 20, 2010

- 6) Water Board
 - a. Agenda – January 25, 2010



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BOARD OF ADJUSTMENT & APPEALS
AGENDA
February 1, 2010

The Longmont Board of Adjustment and Appeals will meet Monday, February 1, 2010, at 7:00 p.m. in the City Council Chambers, at 350 Kimbark Street. The following items are on the agenda:

Call to Order

Roll Call

Approval of the December 7, 2009, Minutes

Explanation of Rules and Procedures of the Board

VA20100001: Mr. Tom Graber is requesting a variance to exceed the maximum footprint size for a detached garage and a variance to allow a reduced front yard setback for a porch at 412 Vivian Street.

New Business: Election of new Officers. Vote on placement of Meeting Notification Signs.

Old Business: Comments from Staff. Comments from the Board

Adjourn

IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT LINDA MEADE AT 303-651-8951 or 303-651-8320 PRIOR TO THE MEETING.

AGENDA

Board of Environmental Affairs

Water Conference Room
Service Center Complex
1100 S. Sherman Street

January 20, 2010

3:00 – 5:00 p.m.

Allotted Time (min)	Item #	Description
-	1	Roll call
-	2	Determination of a quorum
3	3	Approval of minutes
2	4	Agenda revisions Do we want to move elections until next week if all members are not present? Do we want more discussion on Heaven Fest and allow for Radon discussion at next meeting?
15	5	Public Invited to be heard
10	6	Introduction of board members
30	7	Heaven Fest Environmental Issues
30	8	Radon
10	9	Election of Chair and Vice Chair
10	10	Matters from the Board
10	11	Matters from staff
0.01	12	Adjournment

MINUTES
LONGMONT LIBRARY BOARD
LONGMONT PUBLIC LIBRARY BOARD ROOM
409 FOURTH AVENUE
THURSDAY, DECEMBER 18, 2009
7:00 P.M.

The December 18, 2009, meeting of the Longmont Library Advisory Board was called to order at 7:01 p.m. by Chairperson Viki McKinney.

1. Those present were members Joan Peck, Paula Watkins, Genny Michael, Nancy Carter, and Viki McKinney; Library Director Judith Anderson and Administrative Analyst Linda Murchinson. Absent: Council Liaison Katie Witt.
2. Approval of minutes
The minutes of November 19, 2009, were approved as written.
3. Business
 - a. Director Anderson announced that Katie Witt will be the new Council Liaison. She also announced that Genny Michael was approved as a permanent member of the Library Advisory Board.
 - b. A question from Board member Michael concerned the question of having alternate, non- voting members on the Board. It was also suggested that interested "alternates" be invited to take part in drafting the strategic plan. Director Anderson said she would check with the City Clerk to see what could be possible with respect to alternate members.
 - c. The Board reviewed the Library 2010 work plan which was presented by Director Anderson point by point. Two key points concerned a new telephone tree to help free up personnel and a move to a single service desk.
 - d. Two grants have been awarded. One is from PRAXAIR for \$16,000 which will be used primarily for 3 new servers. The other is from BTOP.
4.
 - a. Administrative Analyst Murchinson reviewed the latest reports from the Friends of the Library.
 - b. Director Anderson first presented the November 2009 monthly statistical report. There was comment from the Board concerning the large number of patron visits. She discussed the need for the new phone tree and for the 2nd floor reorganization and the advantages that would be realized. The Library will hit the one million circulation this year, and fee payments should be up. Patrons will be limited to 50 ILL requests per year and plans for new programs were announced. She showed the Board members one of the new energy check gadgets that the Library will check out for patron use. There was some discussion of new parking rules.

5. There were no members of the public present.
6. Some of the Board members passed on complimentary comments heard about the Library.
7. Meeting was adjourned at 8:22 pm.

Respectfully submitted,

Nancy Carter
Secretary

Viki McKinney
Chairman

AGENDA
LONGMONT LIBRARY BOARD
LONGMONT PUBLIC LIBRARY BOARD ROOM
409 FOURTH AVENUE
THURSDAY, JANUARY 21, 2010
7:00 P.M.

Meeting Called to Order

1. Roll Call
2. Approval of minutes
The minutes of the December 17, 2009 meeting require approval.
3. Business
 - a. Welcome to new library board member
 - b. Adopting an meeting agenda posting place
 - c. Determine meeting dates for 2010
 - d. Election of board officers for 2010: Chairperson, Vice-chairperson, Secretary, Liaison to the Friends Board
 - e. Update: adding alternate Board members; public attendance
4. Reports and information items
 - a. Friends of the Library Report.
 - b. Library Director's report
5. Public comments
6. Library Board comments
7. Adjournment



**The Longmont
Housing Authority**

**LONGMONT HOUSING AUTHORITY
REGULAR MONTHLY MEETING
JANUARY 19, 2010**

1. Call to Order & Roll Call

The LHA Board of Commissioners was called to order at 8:30 am by Chairman Lynn Shirk.

Members Present: Lynn Shirk – Chairman
James Johnston, Sr.
Darrin Anson
Anne Kear
Gregory Iwan

Others Present: Michael Reis – Executive Director/Secretary
Marcia Miller – Recorder
LaVon Sonne – LHA Accounting
Zenaida Delgado – LHA Housing Coordinator
Alex Sammoury – City Council Liaison
Kathy Fedler – City Liaison

2. Introduction of Council Member Sammoury as Council Liaison – Councilman Alex Sammoury was introduced to the board members and others present.

3. Oath of Office Administered to Anne D. Kear and Gregory Iwan – Both oaths of office given.

4. Agenda Revisions & Submission of Documents – LHA and LHDC account balances as of January 15, 2010 added to meeting packet.

5. Approval of Agenda – Approved

6. Approval of Minutes of November 17, 2009 Joint Annual Retreat

A motion was made to approve the November 17, 2009 minutes.

Motion: James Johnston, Sr.

Second: Darrin Anson

Approved

7. Public Invited to be Heard – None

13. Motion to Elect Officers (Chair, Vice-Chair, Secretary/Treasurer) Effective 02/01/2010 to Serve Until the First Regular Meeting of 2011.

- James Johnston, Sr. recommended Lynn Shirk remain as Chairman. Seconded by Anne Kear and Lynn accepted the seat.
- James Johnston, Sr. recommended Anne Kear as Vice-Chair and she accepted the seat.
- Board agreed that Michael Reis would remain the secretary/treasurer.

A motion was made to approve the above officers for 2010.

Motion: James Johnston, Sr. **Second:** Gregory Iwan Approved

14. Motion to Appoint Commissioners to Finance, Executive and Organizational Development Committees.

- Board agreed that Lynn Shirk and Darrin Anson remain on Finance Committee.
- Lynn Shirk will remain on Executive Committee and Anne Kear will join Executive Committee.
- Gregory Iwan and Darrin Anson volunteered for Organizational Committee.

A motion was made to approve the above committee appointments.

Motion: James Johnston, Sr. **Second:** Gregory Iwan Approved

15. Motion to Adopt HUD Section 3 Policy and Procedure – Policy and Procedures to cover local hiring by contractors and sub-contractors hired by LHA. Contractors and sub-contractors must post job openings and LHA Project Manager makes sure this is being done.

- Marv Counts, Project Manager, will research how lawful presence status of workers is carried out and will also review contracts/laws.

A motion was made to adopt HUD Section 3 Policy and Procedure.

Motion: Anne Kear **Second:** James Johnston, Sr. Approved

16. Motion to Approve Opening of the Housing Choice Voucher Waitlist Pursuant to the Administrative Plan. Lottery Process will be used.

- LHA has the funding for 509 vouchers and currently there are 471 families being assisted. LHA needs to bring up vouchers to 509.
- Zenaida Delgado reviewed with the board how the lottery process will work. Lottery will be open for 2-3 days, maybe up to a week.
- A public notice will be put out and LHA will notify other non-profit agencies.

A motion was made to approve the opening of the waiting list using the lottery process.

Motion: Anne Kear **Second:** Gregory Iwan Approved

17. Report from Executive Director

- Aspen Meadows Neighborhood is under construction. First building should be completed by October. Project is on time and within budget.
- Thank you letters were received from Village Place, Aspen Meadows and The Lodge for the holiday lunches.
- Aspen Meadows received a good annual review from Department of Housing.
- The application for a second HUD 202 was perfect with no deficiencies reported.
- The cash account balances for LHA and LHDC were reviewed.
- Michael noted the letter of congratulations for receipt of funding for Aspen Meadows Neighborhood from Senator Brandon Shaffer.



LONGMONT MUSEUM & CULTURAL CENTER

400 Quail Road • Longmont, CO 80501

Tel: 303.651.8374 • Fax: 303.651.0483 • www.ci.longmont.co.us

Longmont Museum Advisory Board Wednesday, January 20, 2010 6:00 p.m.

Meeting to be held at the Longmont Museum & Cultural Center
400 Quail Road, 2nd Floor Conference Room

Agenda

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC INVITED TO BE HEARD**
4. **APPROVAL OF MINUTES**
5. **NEW ACCESSIONS & DEACCESSIONS**
 - a. Accessions to the Archives for December 2009
 - b. Accessions to the Collections for December 2009
6. **REPORTS**
 - a. Report of the Museum Director
 - b. Report of the Chair
 - c. Report of the Friends Liaison
7. **OLD BUSINESS**
 - a. 2009 Annual Report to City Council
 - b. Trust Fund Update – preliminary 2009 report
8. **NEW BUSINESS**
 - a. Election of officers
 - Chair
 - Vice-chair
 - b. Selection of 2010 public posting place for agendas
9. **BOARD COMMENTS**
10. **ADJOURN**



AGENDA
Longmont Water Board

3:00 P.M. Monday, January 25, 2010

Water/Wastewater Utilities Department
Administration & Engineering Large Conference Room
1100 South Sherman Street, Longmont

1. Open meeting by Temporary Chairman Wes Lowrie and Election of Officers for 2010
 - a. Election of 2010 Chairman and Resumption of Meeting by Chair
 - b. Election of Vice-Chairman
2. Minutes, Regular Meeting, December 21, 2009
3. Water Status Report
4. Public Invited to be heard and Special Presentations
5. Agenda Revisions and Submission of Documents
6. Development Activity
 - a. Somerset Meadows Filing 3 Final Subdivision Plat (#3353-7)
 - b. Sandstone Marketplace Final Plat (#3362-3)
7. General Business
 - a. Designation of Posting Place for Board Meeting Notices (*Proposed motion designating the bulletin board located in the Water/Wastewater Administration Building reception area as the official Water Board agenda posting place for public meeting notification*) [Staff Contact: Wes Lowrie 303.651.8814]
 - b. 2010 Water Legislation (*Staff will ask Water Board for a recommendation concerning Longmont's position on Bills introduced during the 2010 Legislative session*) [Staff Contact: Nelson Tipton 303.651.8365]
 - c. Conversion of C-BT Temporary Permits to Annually Renewable Water Contracts. (*Staff will ask Water Board for a recommendation to Council regarding this action*) [Staff Contact: Wes Lowrie 303.651.8814]
8. Items from Staff
 - a. Monthly Water Supply Update (*Staff will provide Water Board with an update on Longmont's current and projected water supply*) [Staff Contact: Wes Lowrie 303.651.8814]
 - b. Annual Button Rock Preserve Update (*Staff will update Water Board regarding the Button Rock Preserve area programs in 2009 and proposed 2010 programs*) [Staff Contact: Dennis Fisher 303.823.6060]
 - c. Heaven Fest 2010 Concert Update (*Staff will provide a verbal update to Water Board regarding this item*) [Staff Contact: Ken Huson 303.651.8340 & Kevin Boden 303.774.4516]

9. Items from Board

- a. Review of Major Projects Listing

10. Informational Items

11. Items tentatively scheduled for future Board meetings

- Cash-In-Lieu Review (March, June, September, December)
- Annual Water Resources & Environmental Services Division Update on Environmental Programs (water, wastewater, stormwater, integrated environmental plan) (February)
- Annual Water Conservation Program Update (rebates, irrigation audits, garden-in-a-box) (March)
- 2010 Water Supply & Drought Management Plan (April)

Adjourn

If you need special assistance to participate in a Water Board meeting, please contact Wes Lowrie at 303-651-8814, in advance of the meeting to make arrangements.



LOCAL LICENSING AUTHORITY

ANNUAL REPORT - 2009

The Local Licensing Authority had 12 regular meetings during 2009.

Municipal Judge Diana VanDeHey continues to act as the Local Licensing Authority for the City of Longmont. All Local Licensing Authority meetings are held on the third Friday of each month and held at Courtroom A of the Safety and Justice Center, 225 Kimbark St., Longmont.

Legal Counsel for the Authority was provided by Assistant City Attorney Rodrigo Rangel. In 2009 there was never a need to hire special counsel for the Local Licensing Authority.

Master Police Officer Mike Nelson of the Longmont Police Department was the investigating officer for the Authority.

Deputy City Clerk Dawn Quintana served as secretary to the Local Licensing Authority.

The following is a summary of the Authority's business during 2009:

Type of application	Number approved	Number denied/revoked
Public hearings for new liquor licenses	8	1*
New Bed and Breakfast Permits	0	0
Public hearings for Show Cause	0	0
Public hearings for Renewals:	0	0
Transfers of ownership	5	0
Modification of premises	1	0
Manager registrations for Hotel/Restaurant or Tavern licensees	12	0
Changes in corporate structure	4	0
Special events permits	19	0
Trade/corporate name changes	1	0
Changes of location	0	0
Tastings Permit	4	0
Renewals	113	0

* Applicant agreed to withdraw new Tavern application per stipulation agreement

TOTAL NUMBER OF ACTIVE LIQUOR LICENSES BY TYPE:

Hotel/Restaurant	58
Hotel/Restaurant w/ Optional Premises	4
Hotel/Restaurant Resort Complex	1
Tavern	7
Beer/Wine	5
Club	4
Retail Liquor Store	22
Liquor-Licensed Drug Store	0
3.2% Beer, Off-Premises	21
3.2% Beer, On-Premises	1
Bed and Breakfast Permit	0
Brew Pub	1
Total number of liquor licenses as of 12/31/2009	124

MULTI-YEAR TREND OF LIQUOR LICENSING ACTIVITY:

	2009	2008	2007	2006	2005	2004
New Licenses	8	6	8	11	10	11
Renewals	113	123	116	111	108	110
Show Cause/Renewal Hearings	0	22	20	2	10	14
Change in Corporate Structure	4	3	7	3	7	2
Trade/Corporate Name Change	1	0	1	4	2	4
Manager Registrations	12	9	11	13	11	5
Transfer of Ownership	5	3	8	13	4	7
Special Events	19	15	16	15	10	8
Modification of Premises	1	2	5	0	5	7
Tastings (new in 2008)	4	<i>Not reported previously</i>				
Change of location	0	<i>Not reported previously</i>				

Respectfully submitted,

Dawn Quintana
Deputy City Clerk



City of Longmont Contract for Services with the Longmont Area Economic Council Fourth Quarter 2009 Report

Existing Primary Industry Services

Primary Employer Contacts

A continued top priority of the Economic Council and an important part of its mission is to coordinate meetings on an on-going basis with existing and newly located primary employers. Meetings this quarter were with: Dot Hill Systems, Ongoing Operations, FlexSystems, DataPlay, DigitalGlobe, STMicroelectronics, Creative Foam, Intrado, RidgeviewTel, DeTect Inc., Amgen, IWT America, Storage Genetics, Distant Focus, Koziol, and Boulder Labs. The purpose of these meetings is to discuss business operations with them, to identify any issues the Economic Council may be able to assist with and to talk about opportunities to get involved with the Economic Council, as well as welcome new employers to the community. The Economic Council had 72 primary employer meetings in 2009 specific to issues requested by the employer.

Fifty existing primary employers added a total of 532 new employees in 2009. The Economic Council worked with 15 existing primary employers on expansion plans in 2009 and is currently working with two that are still in process. These companies are identified through our Existing Industry Retention Program. The Economic Council and City staff worked with one of our primary employers looking to move their headquarters here on an incentive proposal to the City and the State Economic Development Commission. These incentives were approved in early December and an announcement of their project will come forward in early 2010. Economic Council staff also was instrumental in bringing Representative Betsy Markey to Longmont to tour a primary employer looking to land a government contract and keep manufacturing in Longmont.

In our continuing effort to promote opportunities to our employer base, the Economic Council includes information in its Monthly Updates on Green and other programs offered by the City of Longmont and Boulder County. Information on Workforce Boulder County's two new hiring programs was sent to employers during the fourth quarter.

Colorado Office of Economic Development and International Trade

The Economic Council continues to promote trade missions and other programs for existing industry to foreign and domestic destinations coordinated by the Colorado Office of Economic Development and International Trade (COED/IT) as well as with the Rocky Mountain World Trade Center through our Monthly Update to all primary employers. We also work with the

COED/IT program to promote our Colorado First Training program to primary employers. As mentioned above, staff is working with the City staff and State Office of Economic Development on an incentive package for an existing primary employer expansion at this time.

Events

Real Estate Showcase

The Longmont Area Economic Council, along with its sponsors, hosted its seventh annual Real Estate Showcase in October. The focus of this event is to bring commercial real estate brokers from metro Denver and northern Colorado to Longmont for exposure to real estate opportunities in the area. This year's event took 60 area commercial brokers on a bus tour of the community and our guest speaker was the new City Economic Development Director, Mr. Brad Power.

Investor Series Breakfast

The Economic Council held its annual Economic Forecast for 2010 in October. Dr. Martin Shields, Associate Professor of Economics at Colorado State University gave business and community leaders an overview of the current economy along with a forecast for 2010. Also at the event we had table announcements by individuals and a few words from newly-elected Mayor, Bryan Baum. A copy of Dr. Shields' presentation is available on our website at http://www.longmont.org/About_the_Council-Programs_-_Events.aspx.

Prospect Development

Business Recruitment Efforts

Staff hosted nine on-site prospect meetings in 2009. These companies included a data center, a photonics company, two renewable energy companies, two manufacturing companies, two advanced technology companies, and an international manufacturing company which was brought to Longmont by the State Office of Economic Development. Three of the visits were existing primary employers in Longmont. During this quarter staff attended the NREL Industry Growth Forum, and the 2010 Economic Outlook Forum.

The Economic Council in conjunction with the Boulder County Business Report (BCBR) continues to publish a quarterly supplement highlighting Longmont business.

Prospect Activity

Prospect activity in 2009 decreased just slightly compared to 2008. (52 in 2009 vs. 57 in 2008), and the Economic Council held nine on-site visits, down from 17 in 2008. Staff continues to work on new and existing employers with their expansion plans and provides real estate information to non-primary businesses looking to locate in Longmont as solicited. **See attached Economic Update.**

Company Expansions & Relocations

Longmont had ten new company locations in 2009 which included:

~ **Lexycom Technologies** is a company that makes radio-frequency technology for industrial, commercial and government applications. They leased 1,200 square feet at 425 South Bowen Street, Suites A&B and have four employees.

~ **Video Accessory Corporation** is a manufacturer of video and audio distribution amplifiers and has located at 1243 Sherman Drive. They currently have 14 employees.

~ **Serious Materials** is a manufacturer of green building products. They have leased 37,000 square feet at 6268 Monarch Park Place and have 25 employees.

~ **Elemetric, LLC** is developing the commercial applications from chemical bond control and manipulation methods proposed in the Electromagnetic Wave Model of particle physics. They have leased 4,800 square feet at 1500 Kansas Avenue and have one employee at this time.

~ **Creative Foam** is a manufacturer of foam products that has leased 69,676 square feet at 1800 Pike Road. They currently have 10 employees.

~ **FlexSystems** makes mobile pda data collection and process application software. They have leased 1,200 square feet at 425 South Bowen and have 2 employees.

~ **IWT America** makes low water sprinkler systems. They have leased 12,000 square feet at 1200 S. Fordham Street and have 8 employees.

~ **Distant Focus Corporation** is a photonics company that has leased 355 square feet at 1715 Iron Horse Drive, Suite 210. They have one employee.

~ **Farragut Systems Inc.** is a GIS technology and consulting services company that has leased 2,565 square feet at 1860 Industrial Circle, Suite D. They have 11 employees.

~ **BioHarmony Corporation** have a new plant growth enhancement technology and have leased 1,630 square feet at 1500 Kansas Avenue, Suite 3E. They have one employee.

Company Closures

The following companies closed or relocated their operation in the Longmont area in 2009: Aerogrow International, Aggregate Industries, Astro Pak, Colorado Coiling Company, Cryogenic Technical Services, DBM Technologies, Digital Video Security Systems, EIZO, High Plains Optics, Precision Works Manufacturing, Reliant Manufacturing, RK2 Systems, and Sweet Spot Travel Cases. **A copy of the quarterly economic update is attached for your information.**

Inventory and Marketing Materials

Real Estate Database

Our real estate database continues to assist both existing and new employers looking to expand or relocate operations. An integral part of our website includes a Real Estate search tool for site selectors to search for space in the Longmont area. Information on industrial and office space

and land within our service area (the City of Longmont and eastern Boulder County) is available to anyone looking for space. In 2009 we saw a net gain of space by primary employers of 36,931 square feet. Our vacancy rate increased to 14.8% compared to 14.2% for the same time period in 2008 due to an increase in non-primary vacancy. Staff also meets regularly with existing and new real estate brokers on the potential for new primary employers in the space they offer. **A copy of our quarterly real estate report is attached for your information.**

Staff meets with the Longmont Association of Realtors Board of Directors periodically and regularly attends meetings of their organization and committees. Staff also attends the monthly meetings of the Commercial Brokers of Boulder. This quarter staff attended the Boulder Valley Real Estate Conference.

Marketing Materials and Website

The Economic Council's website is updated as often as needed with new and exciting information. As another source of marketing for our investors, we also offer marketing/banner ads on our website. Our quarterly newsletter is sent electronically to over 500 community and regional leaders in Colorado.

Volunteer Committees

Human Resource Management Round Table

The Human Resource Management Roundtable met on a monthly basis and topics for the fourth quarter 2009 were: Employer Appreciation Luncheon, Constructive Conflict and Goal Setting within Business.

Boulder County Regional Business Partnership

The Economic Council continues to participate with the Boulder County group of economic developers and chambers. The purpose of the meeting is to approach and discuss economic development issues on a regional basis. The group has also expanded its communication efforts by having a quarterly meeting with all County organizations that receive economic development funding.

City/Community Involvement

During this quarter the Economic Council continued to coordinate existing industry introduction meetings for the new Economic Development manager, Brad Power. Staff also attended several City Council meetings in budget preparation and for approval of its 2010 Contract with the City. Staff also attended city-wide environmental planning meetings and coordinated two meetings of City support groups with Brad Power. Staff continued to participate in meetings of the Economic Development Council of Colorado board of directors; the Colorado Economic Leadership Council; and in the Metro Denver EDC Wired program.

Staff continues to participate in weekly meetings of the Twin Peaks Rotary Club and the Longmont Rotary Club. Wendi Nafziger serves on the Economic Development Council of Colorado (EDCC) Board of Directors, is an active member of the Longmont Association of Realtors Affiliate Committee and serves on the board of directors of Safe Shelter of St. Vrain Valley.

Financial Report

Investors

The Economic Council welcomed sixteen new investors in 2009 – Dot Hill Systems Corporation, IntelliSource, Mile High Banks, Western Digital, Whitestone Construction Services, RidgeviewTel, Noble Engineering, Integrated Cable Systems, We Work For Health Colorado, Rocky Mountain Organizational Group, GE Energy, Mountain Truck & Equipment, Liquid Waste Management, Perfectly Synced PS Consulting, Wright Kingdom Real Estate and CivilArts. **A copy of our unaudited fourth quarter financial report is attached for your information.**



Longmont Area Economic Council
Economic Update
December 2009

Primary Employers

Currently we have 199 primary employers in the Longmont area.

~ 10 new companies: BioHarmony Corporation, Creative Foam, Distant Focus, Elemetric LLC, Farragut Systems Inc., FlexSystems, LLC, IWT America, Lexycom Technologies Inc., Serious Materials, and Video Accessory Corporation which represent 113 new jobs in 2009.

~ 14 companies have relocated or closed their operation out of Longmont resulting in a loss of 217 positions in 2009. Those companies are Aerogrow International, Aggregate Industries, Astro Pak, Colorado Coiling Company, Cryogenic Technical Services, DBM Technologies, Digital Video Security Systems, EIZO, High Plains Optics, Parra's Precision Machine, Precision Works Manufacturing, Reliant Manufacturing, RK2 Systems, and Sweet Spot Travel Cases.

~ 50 existing companies added employees to their operation in 2009 resulting in 532 new jobs.

~ 74 existing companies cutback employment in 2009 resulting in a loss of 1,247 jobs.

This gives us a **net loss** of **819** primary jobs for 2009.

Real Estate Vacancy

~ Through the end of the fourth quarter 2009, our real estate vacancy is **14.8%** with 1.27 million square feet available.

~ Through the end of the fourth quarter 2008, our real estate vacancy was 14.2% with 1.20 million square feet available.

Net space absorbed from primary employer activity in 2009 is a **positive 36,931** square feet. This compares to +322,335 square feet absorbed for same time period 2008. Note that these numbers reflect only facilities that are ready for occupancy.

Prospect Activity

~ During the fourth quarter of 2009, the Longmont Area Economic Council worked with **7** new prospects for a total of **52** in 2009.

~ During the fourth quarter of 2008, the Longmont Area Economic Council worked with 10 new prospects for a total of 57 in 2008.



Real Estate Database Summary – 12/31/09

- ~ At the end of 1998, primary employers occupied **6,399,593** square feet of office and industrial space.
- ~ From 1998 to 2008, primary employers occupied an additional **868,559** square feet of office/industrial space.
- ~ From 2004- 08, the average annual absorption for primary employers was **177,321** square feet.
- ~ At the beginning of 2009, total occupied space in the Economic Council service territory by primary employers was **7,268,152** square feet. **Net absorption through the fourth quarter of 2009 is a positive 36,931 square feet (compared to +322,335 for the same period in 2008).** This change reflects 278,559 square feet added by new and expanding companies in existing space; and 241,628 square feet of space vacated by existing companies that closed or downsized. Adjustments were also made to reflect discoveries and adjustments of primary employer space, increasing total space occupied by 33,381 square feet. Right now primary employers occupy **7,338,464** square feet of space.
- ~ Through the fourth quarter of 2009, an additional 144,281 net square feet of primary employer space was vacated by non-primary employers.
- ~ Right now there is approximately **1,278,511** square feet of office/industrial space on the market. This number reflects only facilities that are ready for occupancy at this time. *The former Maxtor facility was put on the market through its acquisition by Seagate in early 2007. This sublease property adds 461,330 of square feet to the Longmont market, for a total of 1,739,841 sq. ft.*
- ~ The current real estate market for primary space in Longmont is **8,616,852** square feet through Q4 2009.

This gives us a vacancy rate of 14.8% for the fourth quarter 2009, compared to 14.2% for the same period in 2008. *The vacancy rate including the Seagate sublease space is 19.1%.*

Note: There is no clear distinction between office and industrial space. Flex space is predominant in the Longmont area. We do not have a pure office market.

Lease/Purchase Cost Ranges

Office/Flex Space	Median = \$11.50/sq. ft.	Range = \$5.00-\$18.00/sq. ft.
Industrial/Warehouse Space	Median = \$6.80/sq. ft.	Range = \$3.75-\$11.00/sq. ft.
Industrial Land	Median = \$4.50/sq. ft.	Range = \$2.00-\$9.00/sq. ft.

2009 Companies Expanded/New

<u>Company Name</u>	<u>Square Feet</u>
Antennatek, Inc.	1,800
BioHarmony Corporation	1,630
Bison Designs, LLC	5,400
Brooks Automation	8,582
CCNi Measurement Services	150
Centerline Power Inc.	2,200
Circle Graphics	28,000
Creative Foam	69,676
DeTect Inc.	279
DFM Engineering, Inc.	2,500
Distant Focus Corporation	355
Elemetric, LLC	1,630
Farragut Systems Inc.	2,565
FlexSystems	1,200
Great Basin Scientific	1,799
Icelandic Design	6,962
IWT America	12,000
Lexycom Technologies	1,200
Matheson Tri-Gas	14,600
MicroPhage	4,470
QSC, Inc.	1,200
RidgeviewTel	3,157
RX Automation Solutions Inc.	2,200
Serious Materials	36,955
Smart Balance	3,180
Synkera Technologies, Inc.	10,476
Tax Credit Connection	437
Trident Energy Services	628
Xilinx	<u>53,328</u>
TOTAL OCCUPIED/NEW SQUARE FEET YTD	278,559
2009 Companies Downsized/Closed	
Cutback by Existing Companies in Existing Space	-101,080
Closed Companies in Existing Space	<u>-140,548</u>
TOTAL VACATED SPACE YTD	241,628
	36,931 NET SQUARE FOOT GAIN YTD
Discovered/Adjusted as Primary Employer Space	34,490
Removed as Non-Primary/Adjustments	1,109

Longmont Area Economic Council
Balance Sheet
 As of December 31, 2009

	<u>Dec 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking - Wells Fargo	3,500.02
FirstBank of Longmont (CD)	12,410.77
Guaranty Bank CD -7402	110,855.44
Money Market - Wells Fargo	39,518.92
Petty Cash	100.00
Total Checking/Savings	<u>166,385.15</u>
Accounts Receivable	
Receivables from Investors	-175.02
Total Accounts Receivable	<u>-175.02</u>
Other Current Assets	
Accounts Receivable (Accounts Receivab...	1,700.00
Accrued Interest Inc.	783.65
Pre-Paid Insurance	4,140.78
Pre Paid Bills	2,611.45
Total Other Current Assets	<u>9,235.88</u>
Total Current Assets	<u>175,446.01</u>
Fixed Assets	
A/D-Office Equipment	-22,689.96
Accumulated Amortization	-12,176.00
Intangible Assets (LAEC Website)	42,973.00
Leasehold Improvements	1,513.00
Office Equipment (Asset)	28,703.44
Total Fixed Assets	<u>38,323.48</u>
Other Assets	
Prepaid Investor Expense	93.20
Total Other Assets	<u>93.20</u>
TOTAL ASSETS	<u>213,862.69</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	90.00
Total Accounts Payable	<u>90.00</u>
Other Current Liabilities	
2009 Bills	-90.00
Accrued Vacation Pay	16,207.65
Long Term Disability Payable	0.01
Pre Paid Advertising	1,000.00
Prepaid Dues	23,830.00
2100 · Payroll Liabilities	688.62
Total Other Current Liabilities	<u>41,636.28</u>
Total Current Liabilities	<u>41,726.28</u>
Total Liabilities	41,726.28
Equity	
3900 · Retained earnings	201,411.74
Net Income	-29,275.33
Total Equity	<u>172,136.41</u>
TOTAL LIABILITIES & EQUITY	<u>213,862.69</u>