

CITY COUNCIL COMMUNICATION



MEETING DATE: January 5, 2010 **ITEM NUMBER:** 9B
TYPE OF ITEM: Consent
PRESENTED BY: Valeria Skitt, City Clerk 303-651-8650

SUBJECT/AGENDA TITLE: Motion to Designate the Bulletin Boards outside the Council Chambers and at the West Entrance of the Civic Center as the Official City Council Agenda Posting Locations

EXECUTIVE SUMMARY: Colorado State Statutes, regarding open meetings of local public bodies, require that agendas for the upcoming meetings be posted in a public place at least twenty-four hours prior to the meeting. For the past several years the City Council has designated the official posting place to be the bulletin board located immediately outside of the City Council Chambers as well as the bulletin boards at the west entrance of the Civic Center. The board at the west entrance can be viewed from outside the building after normal business hours. The City Clerk's office posts Council agendas on both bulletin boards every Friday by 5 p.m. In addition staff has posted City Council agendas and the monthly City Council Calendar at the Longmont Public Library in two locations: on the bulletin board inside the building near the east entrance, and on the windows at the southwest corner of the building which is also visible after hours from outside the building.

Colorado State statutes require that public bodies annually designate a public place to post their notices of meetings. Staff is requesting that Council approve a motion to designate both bulletin boards in the Civic Center (outside Council Chambers and at the west entrance to the Civic Center) as the official locations for posting its meeting notices. Due to differences in business hours between the Library and the Civic Center, staff recommends that only the Civic Center be designated as an official posting location. Staff will continue to post City Council agendas and calendars at the library for public information purposes.

COUNCIL OPTIONS:

1. Approve a motion to designate Civic Center bulletin boards as indicated as official posting locations for meeting notices.
2. Approve a motion to designate Civic Center and Library bulletin boards as official posting locations for meeting notices.
3. Approve a motion to designate another location as the official posting location for meeting notices.

RECOMMENDED OPTIONS: Staff recommends Option 1 to approve the Civic Center bulletin boards as the official posting locations for meeting notices.

FISCAL IMPACT & FUND SOURCE FOR RECOMMENDED ACTION: N/A

BACKGROUND AND ISSUE ANALYSIS: N/A
ATTACHMENTS: N/A

