



Alcohol on Public Places Application

Submit applications at least forty-five (45) days prior to the date of the event to:
City Clerk's Office, 350 Kimbark Street, Longmont, CO 80501
Phone: (303) 651-8649
Fax: (303) 774-4721

<i>If you would like to . . .</i>	<i>Complete an . . .</i>	<i>Pay this fee . . .</i>
<p>Serve alcohol at a private event at the Callahan House or other city facility <i>(Note: alcohol is not permitted at the Youth Center, Senior Center, Izaak Walton, Rec Center, pools or recreation facilities)</i></p>	<p><i>Alcohol on Public Places Application</i></p>	<p>\$50</p>
<p>Serve alcohol at your private event to be held in a city park</p>	<p><i>Use of Public Places for Special Events Application</i></p> <p>-AND-</p> <p><i>Alcohol on Public Places Application</i></p> <p>-AND-</p> <p><i>Reserve the park and pay the appropriate fee (call Recreation Services at (303) 651-8404)</i></p>	<p>\$50 if charging a fee / accepting donations \$0 if no charge/donation</p> <p>\$50</p> <p>\$35/100 attendees</p>
<p>Serve or sell alcohol at a public event to be held in a city park or on public property</p>	<p><i>Use of Public Places for Special Events Application</i></p> <p>-AND-</p> <p><i>Alcohol on Public Places Application</i></p> <p>-AND-</p> <p><i>Special Event Permit Application (reviewed by the Local Licensing Authority)</i></p> <p>-AND-</p> <p><i>Reserve the park/facility through the appropriate city department and pay the appropriate fee</i></p>	<p>\$50 if charging a fee / accepting donations \$0 if no charge/donation</p> <p>\$50 (waived as long as also applying for Special Event Permit to be reviewed by LLA)</p> <p>\$100/event to City of Longmont \$25/day to Colorado Dept. of Revenue</p> <p>Park fees: \$35/100 attendees Other facilities: fees vary</p>



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APPLICANT INFORMATION:

Name of Applicant: _____ DOB: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

EVENT INFORMATION:

Type of Event: _____ Date: _____ Event Time: _____ to _____

Hours when alcohol will be served: _____ to _____

If applicable, please list the names and dates of birth for the guest/s of honor (i.e. bride/groom, graduate, etc):

Name: _____ DOB: _____

Name: _____ DOB: _____

Location of Event:

Callahan House - *Only wine, beer and/or champagne may be served for a maximum of four (4) hours per event. Alcohol sales are not permitted.*

Other (please provide copy of reservation receipt): _____
Alcohol consumption must be limited to the hours between 11:00 a.m. to 11:00 p.m.

Event Details:

Is this event: Private By invitation only Public

Is the event organizer: Individual For-profit Non-profit

Will there be a charge for your event or for drinks? Yes No

Type of alcohol to be served (or sold): _____

Estimated number of attendees/invitees: _____

Please list specific food to be served during the event: _____

By signing below, the applicant agrees:

1. To provide proof that they are 21 years of age or older.
2. To be personally responsible that underage persons will not obtain alcoholic beverages and that service will be immediately halted to persons under the influence of alcohol.
3. To defend, indemnify, and hold harmless the City of Longmont, its employees and agents, for all liability claims arising out of this event.
4. To provide, if required, a valid Certificate of Insurance with liquor liability naming the City of Longmont as additional insured in the amount of \$150,000 per person, \$600,000 per occurrence.
5. To be personally responsible for any repairs necessary as a result of the event.

Signature: _____ **Date:** _____