

The most efficient way to utilize a special event sign permit is to follow these guidelines:

➤ **If you want to make the most use of your 30 day or 14 day allowance:**

1. Purchase one permit and make the starting and ending dates equal to six months and indicate on the calendars on the back the exact dates signs will be displayed.
2. The total number of days the sign(s) will be displayed may only total 30. (14 days if in a residential zone).

So, for example you could put up your signs every weekend and then take them down. You would then be using up your 30 days, (14 days in a residential zone), only two days at a time. This would require you to take the time and effort of putting up the signs and taking them down.

*\*\* Code Enforcement will be monitoring use of the special event signs and if they do not observe the signs being put up and taken down, then the 30 day rule will automatically be imposed. Signs in violation of the code may be removed by the City without contact to the sign owner*

➤ **If you only want to display your signs for 30 consecutive days (14 days in a residential zone) :**

1. Purchase one permit and indicate the starting and ending dates of the 30 days. (14 days in a residential zone)
2. After the signs have been displayed for 30 consecutive days, (14 days in a residential zone) you will have to remove them and you MAY NOT get another permit or display any other special event signs for 5 months.

If you have ANY questions, please call Code Enforcement at 303-651-8695